

# Annual Report 2023

[achper.vic.edu.au](http://achper.vic.edu.au)



Our purpose

To enable all  
people to lead  
active and  
healthy lives



# Contents

President's Report	04
CEO Report	06
Our Board	08
Our Staff	09
Strategic Plan 2023-25	10
<b>Operational Updates – Consulting Services</b>	<b>12</b>
Active Schools Expert Support Service	14
<b>Operational Updates – Core Services</b>	<b>16</b>
Professional Excellence	16
Events	18
Marketing	20
<b>Financial Report</b>	<b>24</b>
<b>Membership and Awards</b>	<b>40</b>
<b>2023 Awards of Excellence</b>	<b>41</b>

## > President's Report



ACHPER Victoria has completed a remarkable year of development, the foundation of which has been the Board's completion and implementation of the 2023 – 2025 strategic plan. The plan continues the strategy of creating revenue growth through new opportunities in the areas of consultancy and professional learning, whilst continuously improving our foundational operating frameworks, with the ultimate aim to engage and support our stakeholders and achieve our purpose.

The Active Schools program is a \$24.2 million Victorian Government initiative which is part of their \$14.9 billion investment to make Victoria the Education State, and \$1.8 billion to create an Active Victoria, and achieve the active living outcomes of the Victorian Public Health and Wellbeing Plan. The Department of Education recognises the importance of the delivery of health and physical activity by qualified and dedicated teachers and has partnered with ACHPER Victoria to provide the Expert Support Service for the Active Schools program. We are in the second year of this partnership and the purpose is to provide each Active School the knowledge and capability to embed the most effective, school-specific solutions for their environment. The Expert Support Service team has gone from strength to strength this year. Their capability and experience continue to drive excellent program and student wellbeing outcomes.

This year, ACHPER Victoria is also proud to be a grant recipient from both the Department of Education and Sport and Recreation Victoria. The Department of Education's Strategic Partnerships Program (SPP) has been critical in enabling a broad range of professional development opportunities for the HPE community throughout Victoria. Sport and Recreation Victoria's support – under the Together More Active initiative - is enabling ACHPER Victoria to build capability within State Sporting Associations to bridge gaps between sports and schools, with the ultimate goal being to build student-age participation in physical activity.

Our face-to-face professional learning events are a highlight of our year, with our annual conference attracting more than 850 participants not just from Victoria, but around Australia. Our events are linked to ACHPER Victoria's strategic goal of having an "Impact on Tomorrow" through learning, collaborating, and sharing.

Nationally, the National Representatives Form (NRF) of December 2022 saw branch representatives voted unanimously in support of an intent to unify into one ACHPER organisation. Through a member and supporter lens, this change may not be significant, however unification will be a critical step to improving the quantity, quality and reach of our services and resources across the country. In 2023, ACHPER Victoria representatives have continued to participate in working groups navigating this exciting next phase for our wonderful organisation. We are excited by the future vision for ACHPER and look forward to providing further updates as the unification process progresses.

Thank you to the ongoing supporters and sponsors of ACHPER Victoria including the Victorian Government, our annual partners RHSports, LaTrobe University Sport, Tennis Victoria, AusCycling and the Transport Accident Commission Road to Zero. We continue to enjoy strong partnerships with likeminded organisations to deliver strong products and services. For ACHPER Victoria, we recognise and value the importance of continued, collaborative and positive stakeholder engagement, and the impact this has on improved health, physical education and wellbeing outcomes for all.

My thanks to my fellow board members, deputy chair Chloe Dew, Peter Wright, Tony Goodwin, Tony Watt, Dean Taylor, Helen Brown and Wendy Rowland for their ongoing commitment and support. We bid farewell to Helen and Wendy late in the year, their passion and strategic vision for the organisation has been invaluable and we thank them for their contribution to the Board.

In closing, I wish to acknowledge the remarkable contribution of our former CEO Hilary Shelton, who at the time of her resignation in 2023, dedicated more than a decade of passion and commitment to ACHPER Victoria. Hilary's impact has been long lasting, and she has been pivotal in developing the organisation to its position of today, where it is able to innovate, develop and grow services to benefit the HPE community. We were pleased to confirm the appointment of Gillian Manson as our new CEO who, with General Managers Greg Schneiders and Scott Bumpstead, has led a wonderful, hard working and successful team. Thank you to all of the ACHPER Victoria staff for their passion and commitment to our purpose of enabling all people to lead active and healthy lives.



**Kate Simpson**  
President ACHPER Victoria



## > CEO Report



2023 brought ACHPER Victoria a range of opportunities. With a new strategic plan, we had a framework allowing us to focus on both harnessing our foundational strengths of character and quality, whilst also evolving and structuring our organisation to meet multiple challenges and changes in the environment surrounding us.

We thank Hilary Shelton who, at the time of her resignation, had contributed over a decade of passion, commitment and hard work to ACHPER Victoria and ACHPER more broadly. She left the organisation and the HPE community in a strong space as a result of her work, and with the clear vision that growth and development is possible. With General Managers Greg Schneiders and Scott Bumpstead, I am proud to have been part of team of high performing, committed people who continue to build on the legacy Hilary has provided us.

Whilst the COVID pandemic is over its impacts are still being felt, particularly in schools where tighter teacher numbers challenge teachers both professionally, and in their ability to engage in professional learning. These changes are not only significant but will continue into the long term, so our role is to identify the changing needs of those using our resources and services, and structure ourselves to meet them.

Guided by General Manager Services - Scott Bumpstead, we offer professional development and learning opportunities across multiple formats, and design our conferences and workshops for quality education, information and connection. In 2023 we welcomed over 850 participants to our traditional November conference at Monash University's Clayton Campus. In addition, we hosted a two-day mid-year conference, virtual HPE classrooms, in-school workshops and eLearning options, all with the intent of creating opportunities for teachers to connect and learn from experts in health and physical education from foundation level to VCE.

The Board's strategic focus on achieving sustainable revenue growth has enabled ACHPER Victoria's successful diversification into consulting services. Led by General Manager Consulting - Greg Schneiders, our consulting services have grown from strength to strength. Our consultancy services bridge both education and sport, assisting a wide range of clients through our ability to provide quality, evidence-based solutions.

Our consulting service capacity was exemplified by ACHPER Victoria's Active Schools Expert Support Service (ASESS), which developed and progressed further again during 2023. Delivered on behalf of the Department of Education, the sixteen-person team of highly qualified, passionate and experienced HPE professionals work as change agents with designated Active Schools to support the health and wellbeing of students throughout Victoria. The program encapsulates and personifies the knowledge held throughout our ACHPER community, and in particular builds on the evidence that active students become better learners. We are currently funded to complete this work through to June 2024, and our aim is to deliver the program with excellence to benefit the supported schools, the Department of Education, and to also learn a huge amount that we can continue to apply into the future.



Our AGM in May was again a hybrid event with members attending from our office in Bundoora and online via Teams. Kate Simpson, Chloe Dew and Peter Wright were all re-elected to the Board. Kate Simpson was subsequently elected by the Board to the position of President, and Chloe Dew, Vice President. I'd like to thank all of our board members who, throughout 2023 have brought their passion and knowledge to guide our organisation forward. A particular thanks to Libby Hillman who diligently and accurately takes the minutes for each board meeting.

My sincere and heartfelt thanks to all ACHPER Victoria's staff. It is a privilege to work with a group of people whose goal is truly to enable all people to lead active and healthy lives. The passion, commitment, drive and vision each of you bring each day is inspiring. Thank you.

Finally, my thanks to each of our members, volunteers and the HPE community more broadly. Our work is built on your strong foundations. We have the pleasure of trying to bring your passion to life. It is our honour to work on your behalf.

**Gillian Manson,**  
Chief Executive Officer

## > Our board



**Kate Simpson**

General Manager,  
Education, Sport and  
Club Development,  
Life Saving



**Chloe Dew**

Primary Teacher,  
Black Hill Primary School



**Peter Wright**

ACHPER Fellow,  
former Secondary School  
Principal and current board  
member of Sports Excellence  
Scholarship Fund (SESF)



**Dr Helen Brown**

Senior Lecturer,  
Deakin University  
(Jan-Oct 2023)



**Prof. Anthony Watt PhD**

Director  
Learning and Teaching,  
Victoria University



**Tony Goodwin**

Former Secondary  
School Principal



**Wendy Rowland**

B.Ed.G.Dip.Bus.Man. MAICD  
CEO,  
Australian Hand Therapy  
Association  
(Jan-Oct 2023)



**Dean Taylor**

Secondary Teacher,  
Aitken College

# ➤ Organisational structure



## > Strategic Plan 2023-2025

ACHPER Victoria has a revised strategic vision for 2023–2025. Fundamental to the vision is to build on our foundational character and strengths to grow, evolve, and broaden our reach and relevance.

Our plan recognises ACHPER Victoria is the place where multiple professions - including but not limited to sport, recreation, physical activity and education technology - who all support health and physical education combine to share knowledge, skills, research and understanding, and bring those benefits to the broader community.

Our vision for the next three years is to grow our resources and services to meet the rapidly changing environment surrounding us, as well as achieve contemporary association structures and practices.



## Our Purpose

# Enable all people to lead active and healthy lives

## Our Values



Trustworthiness



Respect



Community



Collaboration



Growth

## Our goals and objectives

### Goals

### Objectives

1.  
Broaden reach and recognition

- Develop a Membership Growth Strategy
- Create a Marketing Strategy
- Engage new audiences within and beyond education
- Improve and increase accessibility

2.  
Foster the understanding and importance of leading an active and healthy life

- Develop an Advocacy Strategy
- Build profile as a peak body
- Strengthen evidence base
- Lift the profile of the profession and related industries

3.  
Have impact

- Identify and solve problems
- Provide high-quality products and services
- Use evidence-based behaviour to change processes
- Develop measures of impact

4.  
Be sustainable

- Diversify revenue streams
- Build capacity in people and systems
- Identify future opportunities
- Mitigate risks

## ➤ Operational Updates: Consulting Services

The growth and development of the ACHPER Victoria Consulting Unit was considerable in 2023. The team expanded from 1 FTE to 2.4 FTE, with inclusion of 2 x Project Specialists who have been able to assist Consulting General Manager, Greg Schneiders, with work already in progress, and scoped numerous new projects thanks to the increased capacity, exposure, and brand awareness they provide.

A key focus of the growing Consulting Unit was to broaden reach and recognition, in particular, new audiences within and beyond education. ACHPER Victoria participated in six Expert Advisory Groups across key areas of Health and Physical Education, Outdoor Education, Sport and Exercise Science, and Public Health. The team showcased their deep understanding and expertise across a multitude of sectors to equip these organisations to assist Victorians in leading active and healthy lives.

ACHPER Victoria joined forces with the Victorian Healthy Eating Education Group (VHEEG). Consultancy projects were delivered around curriculum aligned pieces for Vic Kids Eat Well (managed by Cancer Council Victoria, VicHealth, and the Victorian State Government), along with the ABC, which provided clarity around support and resources available to educators.

Collaborating with South-East Public Health Unit Community of Practice, run by Monash Health, ACHPER Victoria provided educational, health and physical activity guidance along with facilitated professional learning to LGA staff across the state. This collaboration provided staff with a stronger understanding of schools and how to tailor LGA programs to increase the health and physical activity strategic priorities in youth.

The delivery of an Australian Sports Commission (ASC) online course was a major project in 2023. It was designed to increase the confidence and competency of generalist primary classroom teachers to deliver fun and engaging Physical Education programs. As part of an ACHPER Australia consortium, the ACHPER Victoria Consulting Unit led the development, writing and video content creation for all elements of the project. The course was successfully released in late 2023 after 14 months of writing and review and continues to support long-term behavioural change in teachers with low to moderate interest and/or knowledge in teaching Physical Education. <https://www.sportaus.gov.au/learning-centre/learners/pe-essential-skills>



In early 2022, AFL Victoria invited ACHPER Victoria to undertake a review of their current offerings across the 13 Victorian School Sports Associations who deliver AFL competitions. The review, research, and expert advice from ACHPER Victoria provided recommendations for AFL Victoria to implement across schools to increase participation, focusing on diversity, inclusion, and pathways for both participation and elite competition, including for girls. In early 2023, AFL Victoria endorsed all seven key recommendations that were developed and presented for consideration, leading to a pilot of a new modified AFL school's format being rolled out throughout the year.

Throughout 2023, we continued diversifying consulting revenue streams, building capacity within our staff and systems, and identifying future opportunities.

Seeing a remarkable growth in engagement, scoped projects escalated from 9 (2022) to an impressive 22 (2023) with many of these projects extending over 12 months, reflecting our expanding influence and relevance in the industry.

A breakdown by organisation type shows diverse clientele engagement, including State and National Sporting Organisations, commercial groups, tertiary institutions, and government bodies. Within these sectors, our work spans various key learning areas, including HPE, sport, health, wellbeing, physical activity, and active recreation.

We continually deliver tangible outcomes, aligning with curriculum standards, fostering marketing partnerships, providing expert advisory services, and refining community and education development programs. Our commitment to professional learning opportunities underscored our dedication to capacity building across the sector.

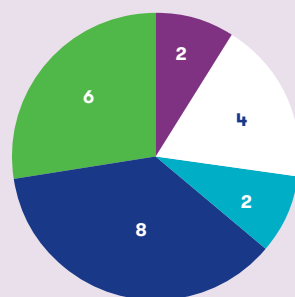
As we reflect on the collective hard work and dedication of our team, we are empowered to continue advancing our services for long-term sustainability.



# 244% growth in engagement

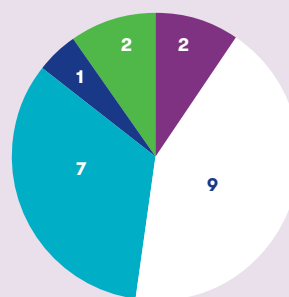
(9 projects in 2022 vs 22 projects in 2023)

**Organisation Type**



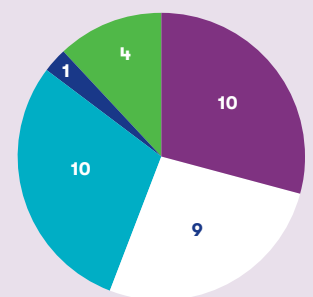
- Commercial
- Government
- Not for Profit
- NSOs/SSAs\*
- Expert Advisory Groups

**Key Focus Area**



- Physical Education
- Sport (in school or community)
- Health Education
- Wellbeing
- Physical Activity and Active Recreation

**Project Deliverables**



- Curriculum Alignment
- Marketing/Partnerships
- Evaluation/Expert Advice
- Community Program Development
- Professional Learning

\*NSOs = National Sporting Organisations, SSAs = State Sporting Associations



## Operational Updates: Consulting Services

Continued

### Active Schools Expert Support Service

With generous support from the Victorian Department of Education in 2023, ACHPER Victoria continued to play a major role in the Active Schools initiative through the ongoing development and implementation of the Active Schools Expert Support Service (ASESS). This included working with 255 Victorian schools and potentially impacting the lives of over 80,000 school students.

The service activities successfully fulfilled six key deliverables and unveiled numerous processes, resources and functions that have led to successful outcomes for schools, teachers, students, and their communities across the state. 2023 was a year of revelation for the ASESS, and these learnings demonstrated the powerful influence the Active Schools Framework and the role of the Physical Activity Advisor (PAA) have in facilitating positive change in schools.

The understanding of the Active Schools Framework and the separate key priority areas increased for many schools. Notably the value of a whole of school approach began to resonate for many and this change appeared to be concurrent with an increase in school champions and use of the student voice process. An increased number of case studies, audiovisual impact stories and other specific resources were produced and housed in the Active Schools Resource Hub and on the Department of Education website. These resources effectively profiled the Active Schools concept and highlight initiatives that have had positive impacts on student outcomes. To further enhance the resource build, teacher professional development events were tailored and refined to meet each individual school's needs.

School engagement improved across all regions in 2023, and this was demonstrated by an increased level of planning and reporting undertaken by school staff, the increased interest in the initiative from non-funded schools and the reduction in the number of schools that were not engaging at all (from 8% to 2% over the 12-month period). Additionally, the team of PAA's leveraged existing stakeholder relationships and created new connections to help further enhance opportunities for each school.

The past year has also produced improvements in data collection through audits, action plans and progress reports which in turn has supported the overall project reporting and analysis. Some of the key themes to emerge include a trend for schools to spend their funding on Active Recreation and Active Travel; the reported positive impact on students in relation to behaviour, attendance, connectedness, mental health, wellbeing and increased physical activity and the high level of importance that schools attach to the role of the PAA in implementing the Active Schools Framework.





## Leadership capability and capacity for the role of the PAA was extended in 2023 through professional development activities, including formal training, peer learning and cross regional learning.

The important role of the PAA as a change agent for schools has become apparent and is leading to an even greater focus on identifying and improving the relevant competencies for the role.

In summary, the Active Schools Expert Support Service delivered outstanding results for the broader Active Schools initiative during 2023, and most importantly, identified several resources, processes and functions that have helped schools create change. The entire Expert Support Service project team are to be congratulated for the excellent work they've undertaken in 2023.

## > Operational Updates: Core Services

Guided by General Manager Services - Scott Bumpstead, the Core Services team are responsible for professional development and learning opportunities across multiple formats, as well as the management of our flagship conferences and workshops and the implementation of our organisation wide marketing and partnerships strategy.

### Professional Excellence

#### In-School Workshops

In 2023, the Professional Excellence team collaborated with 12 schools, facilitating professional learning sessions on site to 137 staff members.

These in-school workshops took a flexible approach, moving away from the traditional structured offerings to more tailored sessions to address specific needs, engaging district leaders, whole school physical activity initiatives, departmental concerns, and individualised topics. Sessions ranged from working with VIT teachers in the morning to conducting practical activities in the afternoon, covering areas such as inclusion, Game Sense, FMS, and assessment. Game Sense and FMS practical suggestions emerged as particularly popular choices.

#### Resources

Survey results revealed a need for more inquiry-based resources to be developed to support teachers understanding of Game Sense teaching. As a result, draft resources were developed and reviewed for release in 2024.

In addition to the resources listed above, the 'Guidelines for Fitness and Resistance Training Programs within School Facilities' were developed in conjunction with AUSactive and Australian Strength and Conditioning Association (ASCA).



## Exams and Sample SACs

ACHPER Victoria has continued to support VCE Teachers with Trial Exams and Sample SACs. We are privileged to work alongside writers and reviewers who are subject matter experts across VCE Physical Education (PE), Health and Human Development (HHD), Outdoor Environmental Studies (OES) and Vocational Education and Training (VET). Following an internal review of VCE Trial Exams and Sample SACs, it was found that teachers have a greater appetite for more of these resources in schools to assist teachers and students with the new study design for OES and the 2025 release of PE and HHD.

Resource	Sales in 2023
VCE® Trial Exams (PE, HHD, OES and VET SR)	903
VCE® SACs (PE, HHD, OES)	715
VCE® PE Units 3 & 4 Practice Questions	117
FULL SET Game Sense Unit Plans	295

## eLearn

In 2023, teachers were given the opportunity to engage in ACHPER Victoria's Back to Basics Modules, providing "snack-sized" modules which equipped teachers with skills from creating their PE Vision through to assessment. The eLearn platform was also utilised to provide teachers with flipped learning to accompany a face-to-face workshop - to maximise the learning before and after key workshops. An extensive review of our eLearn Platform was conducted, with the findings suggesting a need to develop a more engaging learning experience for teachers. In light of this, a range of new and redeveloped courses will be implemented throughout 2024.

## Industry and Tertiary Stakeholder Engagement

The Professional Excellence team has collaborated with a diverse range of stakeholders to broaden their knowledge and improve the delivery of their programs. These partnerships have been instrumental in gaining valuable insights and perspectives from various sectors, enabling the team to tailor their offerings to meet the evolving needs of the community.

Through collaborations with organisations including the Victorian Curriculum and Assessment Authority (VCAA), Western Health, Australian Catholic University, Deakin University, Monash University, and Cricket Victoria, the Professional Excellence team has been able to leverage the expertise and resources of these stakeholders. These collaborations have facilitated the exchange of ideas, best practices, and innovative approaches, ultimately enhancing the team's ability to provide high-quality, engaging, and impactful programs that align with ACHPER Victoria's organisation wide strategic objectives.

The Professional Excellence Team have worked directly with our Tertiary Leaders to empower pre-service teachers with additional evidence-based approaches and strategies to further increase their confidence and competence before embarking on their professional career. These interactive workshops not only share teaching tips and strategies but also provide a greater understanding of ACHPER Victoria and the many ways in which we can support them in their career as a teacher.

## Together More Active (TMA)

In 2023, ACHPER Victoria successfully secured funding from Sport and Recreation Victoria for the Together More Active project. This initiative, supported by Vicsport aims to enhance collaboration between Victorian State Sporting Associations (SSAs) and schools by establishing sustainable connections. Our primary goal is to support SSAs to enhance participation in quality school programs, creating more opportunities for student engagement and ultimately increasing overall participation in physical activity statewide. Throughout this project, we strive to bridge the gap between schools and state sport associations, promoting a culture of lifelong physical activity.

Beginning late in 2023, our efforts were focused on researching the needs of schools and SSAs to facilitate ongoing connections. This led to the development of the ACHPER Connect Community, comprising of a plan to develop focus groups, one-one-one SSA support, a sport-focused directory for schools, and an expanding SSA network.

The initial groundwork laid in 2023 has established a robust foundation for a valuable program facilitating deeper connections between schools and SSA's.

## Operational Updates: Core Services

Continued

### Events

ACHPER Victoria provides essential professional development opportunities and we are committed to the delivery of professional learning events to the highest possible standards. Throughout 2023, we continued to provide a range of connection points for teachers and members as outlined below.

Event	Month	Location	Attendees
2023 VCE® Conference	February	Bundoora	64
2023 Fundamental Movement Skills and Game Sense for F-6 Workshop	March	Bundoora	15
2023 Teaching Primary PE: Accelerator Program	March	Bundoora	19
HPE Staffroom Term 1, 2 3, & 4	March - October	Online Webinar	39
HPE Fitness Guidelines	June	Online Webinar	14
2023 Secondary/VCE® Health & Physical Education Conference	June	Bundoora	107
2023 Primary Health & Physical Education Conference	June	Bundoora	115
2023 AusCycling Bike Education Webinar	March	Online Webinar	15
VCE® OES Implementation Workshop Series	October	Regional	136
2023 ACHPER Victoria Annual Conference	November	Monash Clayton	803
	<b>2023 sub-total</b>		<b>1327</b>

## Term 1:

### 2023 VCE® Conference *La Trobe, Bundoora*

This one-day event focused on breaking down each Study Design and providing teachers with a deeper understanding of the content they needed to implement in their teaching. The conference featured experienced presenters who offered advice on delivery and conducted workshops to generate activity ideas for the classroom.

### Workshops: Fundamental Movement Skills Workshop, Game Sense Workshop and Teaching Primary PE: Accelerator Program *La Trobe, Bundoora*

The one-day workshops of Fundamental Movement Skills and Game Sense Workshops aimed to enhance teachers' understanding of fundamental movement skills and game sense approaches to teaching. These workshops continue to be mainstays in our events calendar, delivering professional learning to a range of teachers, from tertiary students through to experienced teachers.

The Teaching Primary PE: Accelerator Program provided professional development opportunities for generalist teachers new to teaching PE, graduate HPE teachers, and those seeking to accelerate and consolidate their teaching journeys in HPE.

### AusCycling Bike Education Webinar

This online discussion group, in partnership with AusCycling, aimed to provide teachers with resources and strategies for incorporating bike education into their PE curriculum. Teachers who participated in this free online forum, and shared their insights of how bike education programs are currently being delivered or taught in schools and learned more about the new bike education programs being developed.

## Term 2:

### HPE Fitness Guidelines virtual discussion group

A virtual discussion group about the newly released 'Guidelines for Fitness and Resistance Training Programs within School Facilities' that were created in conjunction with AUSactive and the Australian Strength and Conditioning Association (ASCA).

### Secondary/VCE® and Primary Health & Physical Education Conferences *La Trobe, Bundoora*

The Secondary/VCE® Health & Physical Education Conference and the Primary Health & Physical Education Conference were both held in June at Bundoora. These conferences provided opportunities for professional development, networking, and sharing of best practices among HPE teachers.

### March to October: HPE Staffroom Term 1, 2, 3, & 4

ACHPER Victoria conducted the HPE Staffroom program from March to October. This program consisted of online meetings that provided professional learning opportunities for HPE teachers throughout the year. The webinars covered various topics related to health and physical education and gave a space for teachers to connect with others, share ideas, wins and challenges.

## Term 3:

### VCE® OES Implementation Workshop series

A series of five face-to-face workshops were the final step of professional learning associated with the revised VCE® Outdoor and Environmental Studies (OES) study design, collaboratively facilitated by ACHPER Victoria, the Victorian Curriculum and Assessment Authority (VCAA), and subject specialists involved in the review process.

These workshops were held throughout regional and metropolitan Victoria.

## Term 4:

### 2023 ACHPER Victoria Annual Conference *Monash University, Clayton*

The 2023 ACHPER Victoria Annual Conference was held on 23-24 November at Monash University, Clayton. The flagship conference event for ACHPER Victoria, brings together HPE teachers, tertiary leaders and industry stakeholders from Victoria, interstate and internationally. The conference featured a wide range of presentations, workshops, and networking opportunities, with a focus on reinvigorating the opportunities for delegates to connect and network. It attracted a significant number of attendees, with 803 teachers participating in the two-day professional learning event. The program included several Feature Presentations linking research and practice, as well as an insightful Keynote presentation focusing on teacher well-being and resilience that was incredibly well-received by all.

The 2023 series of professional learning events showcased a diverse range of events and programs aimed at enhancing the professional development of HPE teachers and connecting leaders and learning - directly impacting over 1,300 teachers. These initiatives provided valuable learning opportunities, networking platforms, and resources to support teachers in delivering high-quality health and physical education to students across Victoria.





## Operational Updates: Core Services Continued

### Marketing

#### Direct Marketing

Electronic direct mail (eDM) communications continues to be a successful means of sharing updates and availability of resources and event related information to our database. 2023 saw a shift in the length and frequency of these communications, with a conscious effort made to ensure teachers receive engaging and easily digestible content to maintain relevance and to avoid over communicating and diluted messaging.

#### The Pulse eNewsletter

Delivered to 87,145 inboxes in 2023, The Pulse continues to be a key marketing channel to directly reach, engage and inform HPE teachers. An average open rate of 20 per cent represents an increase of 42 per cent from previous year (14.4 per cent).

Despite slightly lower than average open rates, a click-through-rate (CTR) of 7 per cent is considered good compared to industry standards (4.4 per cent), suggesting recipients of The Pulse are interested to learn more about topics featured in the eNewsletter.

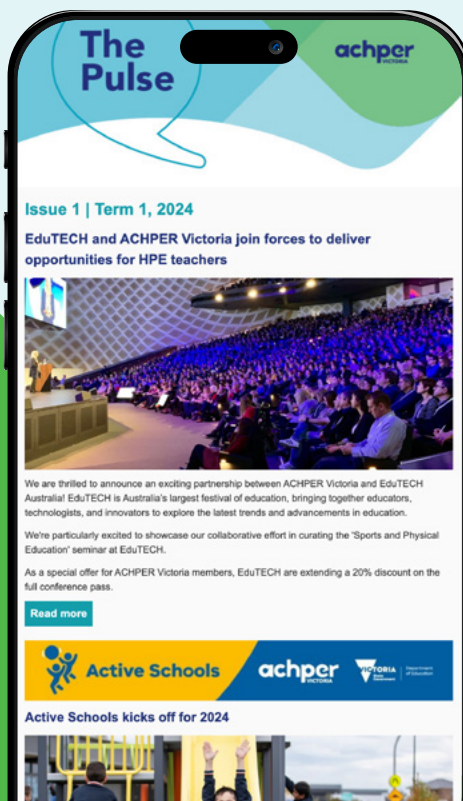
#### Social Media

Social media continues to be a highly effective marketing tool to share timely general ACHPER Victoria content from the website (i.e. news, events, products, resources, staff profiles and organisational updates), external and on-brand content from partners and like-minded organisations sharing information relevant to ACHPER Victoria's target audiences, and build community around the organisation.

As per the 2022 strategy, we have focused more on sharing to LinkedIn and Instagram feeds in 2023. As a result, we have seen a steady follower increase on both platforms over the reporting period.

We changed our approach in 2023, focussing on only sharing effective, timely and relevant content, rather than sharing for sharing's sake. While this has resulted in decreased reach/impressions, our higher than average engagement rates demonstrate the content we share is resonating with target audiences. We also continue to use stories and reels to inform audiences and gather information on Instagram.

Changes to X (formerly Twitter) following new ownership, has resulted in many users leaving the platform. AV's audience has decreased over the reporting period, with 53 accounts unfollowing the page (potentially due to general exodus from X, combined with the rise of other social platforms).





**Facebook**

3,023  
profile followers  
(+6.9%)

13,166  
total post engagements  
(-49.1%)

226,743  
total post impressions  
(-35.8%)

**ACHPER Victoria**  
Fri 9/9/2023 4:49 am AEST

Do you want to work for the most active team in the country? A number of positions have become available within t...

**Total Engagements** 909  
**Reactions** 32

**ACHPER Victoria**  
Tue 7/11/2023 5:38 am AEST

...aand we're back! Hope you all had a good rest and are ready to take on the second half of the year 🙌🏻 Read a wrap...

**Total Engagements** 620  
**Reactions** 27

**ACHPER Victoria**  
Tue 7/11/2023 5:38 am AEST

Primary HPE Conference 2023

**Total Engagements** 613  
**Reactions** 26

**ACHPER Victoria**  
Tue 7/11/2023 5:38 am AEST

Primary HPE Conference 2023

**Total Engagements** 613  
**Reactions** 26



**Instagram**

1,013  
profile followers  
(+18.2%)

1,457  
total post engagements  
(-42.2%)

88,463  
total post impressions  
(-27.2%)

**achpervictoria**  
Mon 10/2/2023 8:45 am AEST

...and we're back 🙌🏻 Heaps going on as we race towards the end of the 2023 school year. Get in touch if you need support, a...

PE teachers, term 4

**Total Engagements** 63  
**Likes** 40

**achpervictoria**  
Wed 1/25/2023 5:11 am AEST

Great way to launch the new working year with the entire ACHPER Victoria team this week 🙌🏻 Members of our Active Schools...

**Total Engagements** 40  
**Likes** 40

**achpervictoria**  
Tue 1/2/2023 4:47 am AEST

Calling all VCE teachers, this one's for you. Our 2023 VCE® Conference is coming up on 24 February. With elective...

**Total Engagements** 29  
**Likes** 22

**achpervictoria**  
Mon 10/9/2023 8:26 am AEST

Big news! Our #ACHPERVIC23 Annual Conference program is now LIVE 🙌🏻 There's an amazing two days planned wi...

**Total Engagements** 25  
**Likes** 15



**LinkedIn**

892  
profile followers  
(+43.9%)

4,089  
total post engagements  
(+13.7%)

52,183  
total post impressions  
(+3.6%)

**ACHPER Victoria**  
Tue 7/5/2023 5:38 am AEST

A great read in The Age education supplement shared recently featured insights around the role that PE in school...

Stepping up PE for student wellbeing

**Total Engagements** 400  
**Reactions** 131

**ACHPER Victoria**  
Mon 10/9/2023 8:17 am AEST

Big news! Our #ACHPERVIC23 Annual Conference program is now LIVE 🙌🏻 There's an amazing two days planned wi...

2023 ACHPER VICTORIA Annual Conference Program now LIVE!

**Total Engagements** 399  
**Reactions** 35

**ACHPER Victoria**  
Wed 1/2/2023 5:41 am AEST

2023 school year complete 🙌🏻. Thank you for a great 2023! Well done to all the hardworking HPE teachers out there for...

**Total Engagements** 137  
**Reactions** 42

**ACHPER Victoria**  
Fri 11/10/2023 8:43 am AEST

We have recently listed new employment opportunities to come and work with our team! Check out the PDs...

**Total Engagements** 108  
**Reactions** 4



**X (formerly Twitter)**

2,600  
profile followers  
(-2%)

336  
total post engagements  
(-86.2%)

12,169  
total post impressions  
(-84.9%)

**@vicachper**  
Wed 7/29/2023 7:48 am AEST

Come and work with one of the most active teams in the country! We're looking for Physical Activity Advisors in the Nor...

**Total Engagements** 43  
**Likes** 2

**@vicachper**  
Tue 7/21/2023 4:54 am AEST

Here's some quick ideas on how to modify or change a task constraint to assist with teaching catching competency. For more...

Today the week one

Changing task constraints to assist with catching competency

**Total Engagements** 36  
**Likes** 3

**@vicachper**  
Thu 5/25/2023 5:09 am AEST

Launching in Term 3, learn more about Kids Building Future Healthy - an exciting new curriculum-linked project brought to...

**Total Engagements** 31  
**Likes** 6

**@vicachper**  
Mon 3/27/2023 5:05 am AEST

Vapes come in many of shapes, sizes and flavours, but what makes them work and which chemicals are in them? Great clip with guidance to help teach areas of the Australian HPE for Levels 9 and 10 -

ah.co/3IBz2eA  
#healtheducation #hoe

**Total Engagements** 24  
**Likes** 3



## Operational Updates: Core Services

Continued

### Website findings

Overall, there were 61,218 website sessions in 2023 which represents an increase of 115 per cent compared to 2022. There were 34,528 website users over the reporting period.

A bounce rate of 44 per cent shows a significant improvement of -30% compared to 2022, which suggests users are increasingly finding information they seek when they arrive at the website.

The majority of users/sessions were the result of an organic search (i.e. people searching for 'PE teaching' or direct (i.e. users typing achper.vic.org.au into Google).

Users are spending an average 0:00:49 seconds engaged with the website per session and 1,811 users came to the website via organic social media referral (i.e. via links shared via social media channels).

# 61,218

website sessions

(+115%)

# 34,528

website users

### Partnerships

We place great importance on our annual partners as they share common goals and interests with us, which fosters a strong sense of alignment and collaboration in our endeavours. These partnerships provide mutual benefits, allowing us to leverage each other's strengths and resources to achieve shared objectives more effectively. Our partners also often bring unique expertise, perspectives, and resources to the table, enriching our initiatives and enhancing their impact.

In 2023, our annual partners included RHSports, LaTrobe University Sport, Tennis Victoria, AusCycling, and the Transport Accident Commission Road to Zero, alongside several others who have engaged with us through sponsorship agreements, such as advertising and exhibiting at our events.

During 2023, ACHPER Victoria also continued its partnership with the Victorian Department of Education through its Strategic Partnership Program (SPP). This allowed the organisation to deliver on a range of initiatives to improve student outcomes by building teacher capacity to deliver high quality HPE and whole of school physical activity and wellbeing.

These arrangements contribute to the sustainability and growth of our organization by expanding our network, enhancing our visibility, and fostering long-term relationships built on trust and mutual respect, playing a crucial role in driving our mission forward and advancing our collective efforts towards success.





## ➤ Financial summary 2023

The Association produced a surplus of \$38,563 for the 2023 financial year. Revenue was just over \$4 million, 67% of which was contributed by the Active Schools Expert Support Service project.

Consultancy income increased strongly with several large stakeholder projects underway and this area expected to see more growth. The annual conference, events and resources maintained steady income. The Association has a strong balance sheet with net assets of \$1,229,293.

Resource sales, events registrations and consulting revenue are expected to increase in all sectors with the release of the updated OES curriculum in 2024 and PE and HHD in 2025. An improved membership offering including school membership is being launched in 2024 to address falling membership. Restructuring is underway to facilitate more engagement and opportunities for growth. Nationally, branches continued to explore unification pathways with a view to implementing a unification model by January 2025.



**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
31 DECEMBER 2023**

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643

FINANCIAL STATEMENTS

FOR THE YEAR ENDED  
31 DECEMBER 2023

CONTENTS

ITEM	PAGE
Statement of Profit or Loss and other Comprehensive Income	1
Statement of Financial Position	2
Statement of Changes in Equity	3
Statement of Cash Flows	4
Notes to and forming part of the accounts	5 - 9
Statement by Members of the Committee	10
Auditor's Independence Declaration	11
Independent Auditors Report	12 - 13

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME  
FOR THE YEAR ENDED  
31 DECEMBER 2023

	Note	2023 \$	2022 \$
Revenue	2	4,002,039	4,311,950
Administration expense		(94,216)	(172,270)
Employee benefits expense		(1,059,650)	(652,554)
Depreciation expense		(3,677)	(5,747)
Membership expense		(28,127)	(21,000)
Professional development expense		(39,746)	(29,581)
Project expense		(2,738,060)	(3,141,672)
Other expense		-	(1,975)
Surplus before income tax expense		38,563	287,151
Income tax expense		-	-
Surplus after income tax for the year		38,563	287,151
Total other comprehensive income		-	-
Total comprehensive income for the year		38,563	287,151

The accompanying notes form part of these financial statements.

Page 1

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643

STATEMENT OF FINANCIAL POSITION  
AS AT  
31 DECEMBER 2023

	Note	2023 \$	2022 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	361,982	733,277
Other financial assets	4	500,000	700,000
Trade and other receivables	5	745,965	243,033
<b>TOTAL CURRENT ASSETS</b>		<u>1,607,947</u>	<u>1,676,310</u>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	6	22,765	24,163
<b>TOTAL NON-CURRENT ASSETS</b>		<u>22,765</u>	<u>24,163</u>
<b>TOTAL ASSETS</b>		<u>1,630,712</u>	<u>1,700,473</u>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	7	272,689	383,704
Provisions	8	111,522	117,194
<b>TOTAL CURRENT LIABILITIES</b>		<u>384,211</u>	<u>500,898</u>
<b>NON-CURRENT LIABILITIES</b>			
Provisions	8	17,208	8,845
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>17,208</u>	<u>8,845</u>
<b>TOTAL LIABILITIES</b>		<u>401,419</u>	<u>509,743</u>
<b>NET ASSETS</b>		<u>1,229,293</u>	<u>1,190,730</u>
<b>MEMBERS' FUNDS</b>			
Retained surplus		1,229,293	1,190,730
<b>TOTAL MEMBERS' FUNDS</b>		<u>1,229,293</u>	<u>1,190,730</u>

The accompanying notes form part of these financial statements.

Page 2

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.

STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED  
31 DECEMBER 2023

	Retained Earnings	Total
	\$	\$
<b>Balance at 1 January 2022</b>	903,579	903,579
Surplus attributable to the entity	287,151	287,151
Other comprehensive income	-	-
<b>Balance at 31 December 2022</b>	1,190,730	1,190,730
Surplus attributable to the entity	38,563	38,563
Other comprehensive income	-	-
<b>Balance at 31 December 2023</b>	<u>1,229,293</u>	<u>1,229,293</u>

The accompanying notes form part of these financial statements.

Page 3

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED  
31 DECEMBER 2023

	Note	2023 \$	2022 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Project and conference funds received		2,649,671	3,277,890
Membership subscriptions received		45,257	59,949
Operating grants received		168,986	138,561
Other receipts		694,348	599,315
Payments to suppliers and employees		(4,163,440)	(3,985,660)
Interest received		29,567	10,804
		<u>29,567</u>	<u>10,804</u>
Net cash (used in)/provided by operating activities	9	<u>(575,611)</u>	<u>100,859</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Proceeds from/(payment for) investments		200,000	(200,000)
Payments for purchase of property and equipment		4,316	(16,354)
		<u>-</u>	<u>-</u>
Net cash provided by/(used in) investing activities		<u>204,316</u>	<u>(216,354)</u>
Net decrease in cash held		(371,295)	(115,495)
Cash at the beginning of the year		<u>733,277</u>	<u>848,772</u>
Cash at the end of the year	3	<u><u>361,982</u></u>	<u><u>733,277</u></u>

The accompanying notes form part of these financial statements.

Page 4

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2023

**Note 1: Statement of Significant Accounting Policies**

**Financial Reporting Framework**

The Committee has determined that the Association is not a reporting entity because it is unlikely there are users of these financial statements who are not in a position to require the preparation of reports tailored to their information needs.

Accordingly, these financial statements have been prepared to satisfy the Committee's reporting requirements under the *Australian Charities and Not-for-profits Commission Act 2012*. The Association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

**Statement of Compliance**

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the *Australian Charities and Not-for-profits Commission Act 2012*. These special purpose financial statements do not comply with the recognition and measurement requirements in all Australian Accounting Standards.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors, AASB 124 Related Party Disclosures, AASB 1048 Interpretation of Standards and AASB 1054 Australian Additional Disclosures.

**Basis of Preparation**

The financial statements, except for the cash flow information, have been prepared on an accrual basis and are based on historical costs unless otherwise stated in the notes. The material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise. Where applicable they indicate how the recognition and measurement requirements in Australian Accounting Standards have not been complied with. The amounts presented in the financial statements have been rounded to the nearest dollar.

**a. Application of AASB 16 : Leases**

The Company has not adopted AASB 16: *Leases* with a date of initial application of 1 July 2019. This is due to practical expediences, as a result, the Association has not changed its accounting policy for lease recognition as detailed in this note.

**Initial application of AASB 15: Revenue and AASB 1058: Income of Not-for-Profit Entities**

The Association has applied AASB 15: *Revenue from Contracts with Customers* and AASB 1058: *Income of Not-for-Profit Entities*.

**b. Cash and Cash Equivalents**

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2023

**Note 1: Statement of Significant Accounting Policies (cont.)**

**c. Income Tax**

The Association is exempt from paying income tax by virtue of Section 50-45 of the *Income Tax Assessment Act, 1997*. Accordingly, tax effect accounting has not been adopted.

**d. Property, Plant and Equipment**

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all property, plant and equipment is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use. Leasehold Improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

**e. Employee Entitlements**

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

**f. Provisions**

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**g. Impairment of Assets**

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is an indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying value over its recoverable amount is recognised in the income and expenditure statement.

**h. Revenue**

Revenue is brought to account when received and to the extent that it relates to the subsequent period it is disclosed as a liability.

The Active Schools project has performance outcomes that are ongoing and interrelated for the duration of the project so revenue is brought to account evenly across the project term.

**Grant Income**

Grant income received, other than for specific purposes, is brought to account over the period to which the grant relates.

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2023

**Note 1: Statement of Significant Accounting Policies (cont.)**

***Deferred Income***

Unspent grant income received in relation to specific projects and events is not brought to account as revenue in the current year but deferred as a liability in the financial statements until spent for the purpose received.

***Interest Revenue***

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

**i. Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2023

	2023	2022
	\$	\$
<b>Note 2: Revenue</b>		
Operating Activities		
- Membership Subscriptions	45,257	59,949
- Operating Grants	168,986	138,561
- Other Income	690,134	521,614
- Professional Development Income	76,802	88,432
- Conference	327,006	276,025
- Project Income	2,664,287	3,216,565
- Interest Income	29,567	10,804
	<u>4,002,039</u>	<u>4,311,950</u>
<b>Note 3: Cash and cash equivalents</b>		
Cash at Bank	361,879	733,044
Petty Cash	103	233
	<u>361,982</u>	<u>733,277</u>
<b>Note 4: Other financial assets</b>		
Term Deposits - maturity greater than 3 months	<u>500,000</u>	<u>700,000</u>
<b>Note 5: Trade and other receivables</b>		
Trade receivables	566,865	207,243
Less: Provision for doubtful debts	<u>(2,321)</u>	<u>(47,837)</u>
	564,544	159,406
Prepayments	65,781	40,575
Accrued Income	115,640	43,052
	<u>745,965</u>	<u>243,033</u>
<b>Note 6: Property, plant and equipment</b>		
<b>Plant and equipment</b>		
Office Equipment - Original Cost	58,766	63,082
Less accumulated depreciation	<u>(36,001)</u>	<u>(38,919)</u>
	<u>22,765</u>	<u>24,163</u>
<b>Note 7: Trade and other payables</b>		
<b>Current</b>		
GST Payable	119,013	109,577
Trade Creditors	10,497	119,775
Sundry creditors and accruals	125,179	154,352
Income in advance	18,000	-
	<u>272,689</u>	<u>383,704</u>

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2023

	2023	2022
	\$	\$
<b>Note 8: Provisions</b>		
<b>Current</b>		
Provision for annual leave	95,072	82,074
Provision for long service leave	16,450	35,120
	<u>111,522</u>	<u>117,194</u>
<b>Non-Current</b>		
Provision for long service leave	<u>17,208</u>	<u>8,845</u>
<b>Note 9: Reconciliation of Cash Flow from Operations with Surplus from Ordinary Activities after Income Tax</b>		
Surplus after income tax expense	38,563	287,151
Non-cash flows in profit		
- Depreciation	(2,918)	16,150
- Loss (Profit) on sale	-	-
Changes in assets and liabilities;		
- (Increase)/decrease in trade and other receivables	(502,932)	726,650
- (Decrease) in trade and other payables	(111,015)	(949,710)
- Increase in provisions	2,691	20,618
Net cash provided by Operating Activities	<u>(575,611)</u>	<u>100,859</u>
<b>Note 10: Operating Lease Commitments</b>		
Operating leases contracted for but not recognised in the financial statements		
Payable - minimum lease payments:		
- no later than 12 months	25,000	25,000
- between 12 months and five years	25,000	50,000
- greater than five years	-	-
	<u>50,000</u>	<u>75,000</u>
<p>The Association has a property lease commitment, it is a non-cancellable operating lease with a five-year term, with rent payable monthly in advance. The lease has an option to renew and expires 31 December 2025. The lease has 48 months remaining.</p>		
<b>Note 11: Auditors' Remuneration</b>		
Remuneration of the auditor		
- auditing the financial statements	9,000	9,000
<b>Note 12: Related Party Transactions</b>		
Kate Simpson (Board Member) and Gillian Manson (CEO) were involved with entities that received payments by ACHPER for services that were on commercial terms.		

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643

STATEMENT BY MEMBERS OF THE COMMITTEE  
FOR THE YEAR ENDED  
31 DECEMBER 2023

The Committee has determined that the Association is not a reporting entity and that this special purpose report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc.:

a) the financial statements and notes of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc. are in accordance with the Associations Incorporation *Reform Act (Vic) 2012* and the *Australian Charities and Not-for-profits Commission Act 2012*, including:

i. giving a true and fair view of its financial position as at 31 December 2023 and of its performance for the financial year ended on that date; and

ii. complying with the *Australian Charities and Not-for-profits Commission Regulation 2022*; and

b) there are reasonable grounds to believe that The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc. will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

\_\_\_\_\_  
President/Chairperson

\_\_\_\_\_  
Vice President

Dated: 13 May 2024

Dated: 13 May 2024

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.**

**AUDITOR'S INDEPENDENCE DECLARATION UNDER SECTION  
60-40 OF THE AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012**

In accordance with the requirements of section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012*, as auditor for the audit of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc for the year ended 31 December 2023, I declare that, to the best of my knowledge and belief, there have been:

- i. no contraventions of the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.

Sean Denham

Dated:  
Sean Denham & Associates  
Suite 1, 707 Mt Alexander Road  
Moonee Ponds VIC 3039

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF  
THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.**

**Opinion**

I have audited the accompanying financial report, of The Australian Council For Health, Physical Education and Recreation Victorian Branch Inc., which comprises the statement of financial position as at 31 December 2023, statement of changes in equity, statement of cash flows and the statement of profit or loss and other comprehensive income for the year then ended, notes comprising a summary of significant accounting policies and the certification by members of the committee.

In my opinion, the accompanying financial report of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc. has been prepared in accordance with Div 60 of the *Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act)* including:

- a) giving a true and fair view of the Association's financial position as at 31 December 2023 and of its financial performance for the year then ended; and
- b) complies with Australian Accounting Standards to the extent described in Note 1 to the financial statements, and the requirements of the *Associations Incorporation Reform Act 2012 (Vic)* and Div 60 of the *Australian Charities and Not-for-profits Commission Regulation 2022*.

**Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report. I am independent of the association in accordance with the *Associations Incorporation Reform Act 2012 (Vic)* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

**Emphasis of Matter - Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the association's reporting responsibilities under the *Associations Incorporation Reform Act 2012 (Vic)* and the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

**Responsibility of the Committee for the Financial Report**

The committee of the association are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 of the financial report is appropriate to meet the requirements of the *Associations Incorporation Reform Act 2012 (Vic)* and the *Australian Charities and Not-for-profits Commission Act 2012* and the needs of the members. The committee's responsibility also includes such internal control as the committee determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee are responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the committee either intend to liquidate the association or to cease operations, or have no realistic alternative but to do so.

***Auditor's Responsibility for the Audit of the Financial Report***

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of responsible entities' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions that may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Sean Denham

Dated:  
Suite 1, 707 Mt Alexander Road  
Moonee Ponds VIC 3039

## ➤ Membership and Awards

### Fellows

Sandy Allen-Craig  
Janice Arney  
Camille Bradley  
Trent Brown  
Colin Davey (dec)  
Brian Dixon  
Neil Evans  
Helen Fraser  
Peter Fryar (dec)  
Ian Gittus (dec)  
Margaret Horton  
Judy Jones  
John Kilpatrick (dec)  
Norman Lacy  
David Lawson  
Naomi Lind  
Thomas Mann (dec)  
Amanda Mooney  
Anne Morgan  
Pat Nagle  
David Parkin OAM  
Garry Powell  
Wendy Powson  
John Quay  
Michael Reynolds  
Brian Safe (dec)  
Roy Sandstrom (dec)  
Brendan Smith  
David Smyth  
Kevin Soulsby  
Dennis Stanton  
Peter Swan  
Richard Tinning  
Bill Walker (dec)  
Elizabeth Walpole (dec)  
Peter Wright

### Life Members

Josephine Anwin  
Eunice Gill (dec)  
Lambert G Hamilton (dec)  
Chris Hickey  
Lorna McConchie (dec)  
Elaine M Murphy  
Merlyne Nagle (dec)  
Brian Nettleton (dec)  
Frank Pyke (dec)  
Peter Reichenbach OAM (dec)  
Patricia Robertson  
Lynne Sheehan  
Jeff Walkley  
Albert W Willee (dec)

### Years of Membership Recognition

#### 5 years

Jodie Carroll  
Nicholas Coots  
Craig Couper  
Chris Harvey  
Daniel Henderson  
Patrick Leane  
Annika Miesen  
Samantha Pattie  
Susie Saddington  
Timothy Simpson  
Neville Stephens

#### 10 years

Jennifer Farrington  
Alison Kuen  
Garry Whicker

#### 15 years

Bronwyn Wearne  
James Will

#### 20 years

Kimberley Saxon

#### 30 years

Dr Trent Brown  
Grant Sargent

#### 35 years

Mandy Bristow

#### 50 plus years

Garry Powell (59 years)

## ➤ 2023 Awards of Excellence

Each year ACHPER Victoria recognises excellence within our areas of focus by awarding our HPE Teacher and Innovative Program Awards along with the Most Outstanding Graduating Student awards (HPE focussed) on behalf of the Tertiary Sector.

These awards help to shine the light more brightly on the important learning area of Health and Physical Education and celebrate some outstanding contributions.

**Award winners to be announced!**





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