

Annual Report 2024

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ACHPER Victoria



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Our purpose

To enable all
people to lead
active and
healthy lives



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➤ President's Report



As my board tenure comes to an end and for my final report as President, I thought it fitting to reflect on how far ACHPER Victoria has come since I joined the board in 2018. We have solidified our purpose and strategic direction, building on the strong foundations laid by our former CEO, Hilary Shelton, and further strengthened under our current leadership of Gillian Manson.

A key milestone was securing an important partnership with the Department of Education through the Active Schools initiative, significantly amplifying our impact. ACHPER Victoria's ability to pivot during the pandemic, successfully delivering our flagship conference event for teachers online, showcased our adaptability and commitment, and we are now entering a new phase of rolling out quality resources and engagement opportunities for stakeholders through exciting and innovative platforms.

While unification discussions have been a focus of discussion since 2020, in mid-2024, the ACHPER Victoria board considered the prospectus to unify and assessed it was not in our best interests to support the proposal, because acceptance of the prospectus would require significant compromise on best practice governance and regionalised operational priorities. Recognising the differing perspectives of other ACHPER entities and following significant due diligence, including seeking external advice (operational and legal), the Board of ACHPER Victoria made the decision to resign from ACHPER Incorporated effective 7 October 2024.

ACHPER Victoria is now boldly expanding nationally, independently of the ACHPER federation, leveraging the strength of our people, systems, and processes to drive greater reach and influence. This means we are evolving to better serve Australia's health physical education, health and human development and sport and recreation communities. We're now planning to deliver tailored support, services and connections across the country.

The foundation of ACHPER Victoria's rationale and decision-making is prioritising the best interests of ACHPER Victoria, ensuring the organisation's long-term sustainability, and our goal is to achieve the same high-quality solutions, now with a broader reach and fresh innovations to meet end-user needs.

In addition to this exciting opportunity, we were delighted with the Victorian Department of Education's decision to further extend its contract with ACHPER Victoria to provide the Expert Support Service to its \$24.2 million Active Schools program. The program is part of their \$14.9 billion investment to make Victoria the Education State, and \$1.8 billion to create an Active Victoria and achieve the active living outcomes of the Victorian Public Health and Wellbeing Plan. ACHPER Victoria's Expert Support Service team have the knowledge and capability to embed the most effective, school-specific solutions for their environment. The team continues to grow and innovate to drive excellent program and student wellbeing outcomes.

Throughout 2024, face-to-face professional learning events have greatly increased with a combination not just of our annual conference in November (which attracted more than 900 participants) but also bespoke in-school workshops, leadership workshops, mid-year seminars, and so much more. We were also delighted to be first to market with high-quality resources for VCE teachers to assist them with alignment to the revised 2025 HPE curriculum.

Thank you to the ongoing supporters and sponsors of ACHPER Victoria including the Victorian Government, our platinum partners RHSports, LaTrobe University Sport, Tennis Victoria, AusCycling, TAC, AFL Victoria and AFL Max. We continue to enjoy strong partnerships with likeminded organisations to deliver strong products and services. For ACHPER Victoria, we recognise and value the importance of continued, collaborative and positive stakeholder engagement, and the impact this has on improved health, physical education and wellbeing outcomes for all.

My sincere thanks to my fellow board members, Vice President Tony Goodwin and Peter Wright (immediate past president), both of whom will also be finishing their roles on the ACHPER Victoria Board following the 2025 Annual General Meeting. I have greatly valued the efforts, commitment and support of both Tony and Peter. I also thank Board Members, Dean Taylor, Pam Macdonald, Gen Dohrmann, Rebecca Sandlant and Jacqui Peters for their efforts and commitment.

We would also like to recognise Peter Wright who in 2024 has been honoured with both ACHPER and now ACHPER Victoria Life Membership. An honour fitting for his many years of outstanding service to our community.

In closing, I wish to acknowledge the work of Gillian Manson and General Managers Greg Schneiders and Scott Bumpstead who have led a passionate, hard-working and successful team. We also thank the many subject writers, reviewers and presenters who ensure the high quality and relevance of the work we produce. Thank you to all ACHPER Victoria staff and contributors for their passion and commitment to enabling all people to lead active and healthy lives.



Kate Simpson
President ACHPER Victoria



➤ CEO Report



2024 has seen evolution across all parts of our organisation. Underpinning our evolution has been our strategic plan which has given us a framework from which to build on our foundational strengths of quality and character, whilst enabling us to change to meet multiple challenges and changes in the environment surrounding us.

Guiding all our work through the last year has been prioritising end-user needs in our creation and provision of high quality and trusted solutions. This focus enabled us to invest in the staff and processes, which are now allowing us to start expanding our range of offerings. The Board's decision to resign from ACHPER Inc. to operate independently of the ACHPER federation is also enabling us to apply this approach beyond Victoria and commence using the same approach to support our community nationally.

Guided by our General Manager Services – Scott Bumpstead, we offered an increased range of professional development, leadership and learning opportunities across the year. We had great success with a combination of In-school workshops, workshops, webinars, member events and our traditional November conference. Our various events are solution-focused and are carefully segmented by end-user needs and we have the flexibility to be both bespoke and broader in our approach. This approach has seen a lift in participation, meaning improved support of time-poor and stretched teachers.

Our team has risen to the challenge of a new VCE curriculum design in 2025 by being first to market with Trial exams and SACs, along with a range of VCE support options to assist teachers in the transition. The team have also greatly expanded the range and type of resources available to support teachers and continually seeks feedback for a further range of tools which can assist our community more.

Our consulting service capacity was exemplified by ACHPER Victoria's Active Schools Expert Support Service (ASESS), which developed and progressed further again during 2024. Led by General Manager Consulting Greg Schneiders and delivered on behalf of the Victorian Department of Education, the sixteen-person team of highly qualified, passionate and experienced HPE professionals work as change agents with designated Active Schools to support the health and wellbeing of students throughout Victoria. The program encapsulates and personifies the knowledge held throughout our ACHPER community and, in particular, builds on the evidence that active students become better learners. We are currently funded to complete this work through to December 2025, and our aim is to deliver the program with excellence to benefit the supported schools, the Department of Education, and to also learn a huge amount that we can continue to apply in the future.

In addition to the work on behalf of the Department of Education, Greg Schneiders leads a Consulting team which provides consulting services to a broad range of organisations, including National Sporting Organisations, State Sporting Organisations and organisations whose offerings link with education, particularly in the promotion of physical activity and health and human development.

We had a fantastic awards night mid-year and were joined at Melbourne Museum by outstanding award winners, partners and staff for a great evening of connections and celebrations. We also held our AGM in May, in its now customary hybrid format.



I would like to thank all our Board members – led by our Chair Kate Simpson - who have tirelessly provided strength of leadership, strategic thinking and oversight to the organisation. A particular thanks to Libby Hillman who diligently and accurately takes and prepares the minutes for each of our Board meetings. We are grateful for Libby's support.

The Board's strategic focus on achieving sustainable revenue growth has not only allowed us to invest in broadening and developing in 2024 but has also encouraged innovations which will be embedded into 2025 and beyond. Enhancing our ability to sustainably provide services and resources across the country. Our goal is to continue to provide user-driven solutions which progress the many disciplines and users who make up our community.

We thank Scott Bumpstead for his leadership and commitment to the organisation and congratulate him for achieving his first Chief Executive Officer role, even though it has meant losing him from our organisation.

My sincere and heartfelt thanks to all ACHPER Victoria's staff. It is my privilege to be able to work with such highly capable, committed and passionate people, sharing as we all do the common goal of wanting to enable all people to lead active and healthy lives. Watching as each of you contribute, grow and find fantastic solutions for our community is an honour and true pleasure.

Finally, my thanks to each of our members, volunteers and the HPE community more broadly. Our work is to serve you and keep doing that better and better. We also stand on the strong foundations you make for us. It is our pleasure as a team to try and bring your passion and commitment to life. Thank you.

Gillian Manson,
Chief Executive Officer

Our board



**Kate Simpson
(President)**

General Manager,
Education, Sport and
Club Development,
Life Saving



**Tony Goodwin
(Vice President)**

Former Secondary
School Principal



**Chloe Dew
(Vice President
Jan-May 2024)**

Primary Teacher,
Black Hill Primary School
(Jan- May 2024)



Peter Wright

ACHPER Fellow,
former Secondary School
Principal and current board
member of Sports Excellence
Scholarship Fund (SESF)



Prof. Anthony Watt PhD

Director
Learning and Teaching,
Victoria University
(Jan – May 2024)



Dean Taylor

Secondary Teacher,
Aitken College



Dr Jacqui Peters

Deakin University Burwood



Gen Dohrmann

CEO
Table Tennis Victoria



Pam Macdonald

MBA, FCPHR, FAITD GAICD



Rebecca Sandlant

Wyndham Central College

Organisational structure



> Strategic Plan 2023-2025

In 2023, ACHPER Victoria developed a revised strategic vision for 2023–2025. Fundamental to the vision is to continue to build on our foundational character and strengths to grow, evolve, and broaden our reach and relevance.

Our plan recognises ACHPER Victoria is the place where multiple professions – including but not limited to sport, recreation, physical activity and education technology – who all support health and physical education combine to share knowledge, skills, research and understanding, and bring those benefits to the broader community.

Our vision is to grow our resources and services to meet the rapidly changing environment surrounding us, as well as achieve contemporary association structures and practices.



Our Purpose

Enable all people to lead active and healthy lives

Our Values



Trustworthiness



Respect



Community



Collaboration



Growth

Our goals and objectives

Goals	Objectives
1. Broaden reach and recognition	• Develop a Membership Growth Strategy • Create a Marketing Strategy • Engage new audiences within and beyond education • Improve and increase accessibility
2. Foster the understanding and importance of leading an active and healthy life	• Develop an Advocacy Strategy • Build profile as a peak body • Strengthen evidence base • Lift the profile of the profession and related industries
3. Have impact	• Identify and solve problems • Provide high-quality products and services • Use evidence-based behaviour to change processes • Develop measures of impact
4. Be sustainable	• Diversity revenue streams • Build capacity in people and systems • Identify future opportunities • Mitigate risks

Operational Updates: Consulting

2024 marked another year of steady growth for the ACHPER Victoria Consulting Unit. Building on the momentum of 2023, we welcomed new contributors through the launch of the Consulting Bench—a diverse pool of skilled educators engaged to support projects across varying scale and scope. While we farewelled Project Specialist Adriana Pinder, we were fortunate to welcome Melissa Paterno as Project Support Officer, allowing us to maintain strength in project delivery and quality consultancy services. These developments reflect our ongoing commitment to deep expertise and responsiveness to evolving sector needs.

ACHPER Victoria continued to strengthen its reputation as a cross-sector expert in Health and Physical Education, Sport, Physical Activity and Wellbeing. In 2024, the Consulting Unit was represented on five expert advisory groups, further highlighting our relevance across education, health, sport, and public policy:

- Outdoor Education Victoria Curriculum Group (OEVC)
- Quit Victoria's Vaping Advisory Group
- LTU Sport Exercise and Sport Science Course Review Committee
- Monash Health South-East Public Health Unit's Community of Practice
- Basketball Australia's Ability Hoops Working Group

Sector influence was also strengthened through high impact partnerships with AusCycling, Readiness, Bounce Australia, and AFL Victoria, enabling the delivery of more inclusive and engaging programs across schools and communities statewide.

Throughout the year, the Consulting Unit supported educators and partner organisations to promote physical activity, health, and wellbeing through curriculum-aligned resources, strategic planning, and professional learning. Key completed projects included:

- AusCycling: Development of AusBike framework, allowing enhanced participation and curriculum-aligned cycling opportunities.
- SuperPark: Expansion of coach development initiatives to strengthen school engagement.
- Netball Australia: A two-stage review and redesign of Woolworths NetSetGO to enhance engagement and delivery.
- Life Saving Victoria: Supported redevelopment of active recreation and safety education programs.
- Golf Australia: Aligned the GA junior pathway program – MyGolf schools, increasing engagement and teacher training that were aligned to AITSL standards.
- Bounce Australia: Provided strategic curriculum-aligned guidance on school engagement models.

2024 also marked a strategic shift, with a clear increase in long-term, high-impact initiatives and a rise in repeat engagements from key stakeholders. Seven multi-year projects were launched, compared to fewer in 2023, reflecting a deeper level of strategic engagement that will continue into 2025. These include:

- Development of a tailored health and wellbeing program at Presbyterian Ladies' College
- Co-design of a national Fundamental Wheelchair Skills resource with the Australian Sports Commission and Paralympics Australia
- A community activation model with Surf Life Saving NSW
- Curriculum and activity development for Years 9–10 and VCE with Sports Tech College
- Pathway mapping, content development and resource alignment with Table Tennis Australia
- Strategic planning and ongoing delivery support for Netball Victoria
- Health education initiative in collaboration with the Department of Health – VRGF

These projects highlight ACHPER Victoria's growing role as a trusted advisor, embedding physical activity, sport, health, and wellbeing into meaningful educational and community settings.

In 2024, the Consulting Unit consolidated its sector engagement, achieving a total of 24 formal engagements, including:

- 8 completed consulting projects
- 7 larger strategic projects underway
- 5 expert advisory groups
- 4 strategic partnerships or collaborations

Clients and collaborators ranged from national sporting organisations and state departments to commercial youth activity providers, schools, and tertiary institutions, reflecting our ability to meet diverse sector needs while maintaining curriculum relevance and evidence-informed practice. Internally, we enhanced systems and processes to improve efficiency and support sustainable, high-quality delivery.

In 2025, the Consulting Unit will continue expanding the Consulting Bench to meet growing delivery demands, deepen relationships with existing and new high-impact partners, and grow our cross-sector influence. Key focus areas include building internal capacity in evaluation, impact measurement, and professional learning delivery.

We are proud of what was achieved in 2024 and remain committed to supporting schools, partners, and communities to foster lifelong health and movement through education.

2024 Engagement Totals

24 total engagements

Breakdown:

- 8 Completed consulting projects
- 7 Larger strategic projects commenced (ongoing into 2025)
- 5 Expert advisory groups
- 4 Strategic partnerships/collaborations (e.g. Bounce, AFL Vic, Readiness, AusCycling)

Year-on-year Comparison

Year	Total Engagements	Growth vs. Previous Year	Notes
2022	9	—	Baseline year
2023	22	+144%	Major growth phase
2024	24	+9%	Continued expansion, deeper partnerships



Operational Updates: Consulting Services

Continued

Active Schools Expert Support Service

On behalf of the Victorian Department of Education, ACHPER Victoria continued to deliver the Active Schools Expert Support Service (ASESS) in 2024, embedding sustainable, inclusive, and impactful physical activity practices across participating Victorian schools.

The ASESS remained focused on supporting schools to implement the six Key Priority Areas of the Active Schools Framework, while responding flexibly to evolving school needs. The Physical Activity Advisor (PAA) role continued to grow in impact and scope, with a strengthened focus on professional learning, inclusive practice, and capacity building. Throughout the year, the team delivered extensive professional learning, supporting 2,311 educators via 137 bespoke in-school workshops and broader development sessions. In response to staffing pressures and logistical constraints, schools increasingly opted for on-site delivery that was tailored, practical and able to be implemented immediately. This shift enabled more strategic, whole-school approaches and enhanced collaboration among school staff, ultimately increasing access and engagement.

Student voice remained central to the initiative, with 721 students involved in 40 structured decision-making sessions that influenced the direction of Active Schools projects. These student-led approaches introduced new and innovative activities, highlighting the importance of empowering young people to shape their physical activity environments. Many schools also deepened their commitment to the Framework by forming cross-functional teams to lead implementation, signalling a shift toward more sustainable, system-wide change.

Collaboration with external partners continued to grow, with schools building stronger connections to local councils, community health providers and sporting organisations. These partnerships helped extend the impact of Active Schools beyond the classroom, supporting new pathways into physical activity within the broader community.

Support for non-funded schools expanded in 2024, demonstrating the flexibility and inclusiveness of the model. Schools without direct funding were able to access guidance, tools and strategic advice to implement key physical activity strategies, even with limited resources.

Data collection processes also matured, with improved use of school audits, action plans and reporting tools. Analysis of annual project data confirmed a strong preference for initiatives focused on Active Recreation and Supportive School Environments, both of which were closely linked to improved student wellbeing, engagement and school connectedness.

As the year concluded, the ASESS had supported schools to initiate and implement a wide range of projects tailored to their contexts and aligned with their broader goals. The role of the PAA remained central to success, with schools consistently highlighting the value of having a trusted advisor to guide, challenge and support their journey.



Active Schools



Department
of Education



The year reinforced the importance of collaborative leadership, ongoing professional learning, and inclusive, student-centred design in creating lasting change.

In summary, 2024 was a year of strong delivery, deepened engagement and growing impact for the Active Schools Expert Support Service. The service continued to support sustainable, school-wide approaches to physical activity and wellbeing.

The team are to be congratulated for their expertise, innovation and dedication, which has contributed to positive change and built momentum for continued system-wide growth across participating schools.

➤ Operational Updates: Core Services

Guided by General Manager Services – Scott Bumpstead, the Core Services team are responsible for professional development and learning opportunities across multiple formats, as well as the management of our flagship conferences and workshops and the implementation of our organisation wide marketing and partnerships strategy.

Professional Excellence

In-School Workshops

In 2024, the Professional Excellence team collaborated with 40 schools, facilitating professional learning sessions on-site to 991 staff members and 411 students.

These in-school workshops took a flexible approach, moving away from the traditional structured offerings to more tailored sessions to address specific needs, engaging district leaders, whole school physical activity initiatives, departmental concerns, and individualised topics.

The sessions offered a diverse mix of professional learning opportunities, catering for pre-service teachers, practising teachers, and students. Workshops spanned a wide range of focus areas including DEEP (Diverse Enrichment Education Program), SSV Engagement Days, university and pre-service teacher education, and school-based professional learning. Additional sessions addressed respectful relationships and inclusion, life skills and water safety, leadership and targeted well-being, and active fun designed to boost participation. Game Sense and Fundamental Movement Skills (FMS) emerged as particularly popular sessions, with participants valuing practical strategies, inclusive approaches, and strong links to assessment and curriculum.



Resources

In 2024, a comprehensive suite of new resources was developed to support Health and Physical Education teachers across all year levels. These resources were designed to enhance curriculum delivery, support inclusive practice, and improve student engagement in both primary and secondary settings. A wide range of classroom-ready tools were introduced, including Game Cards for tag, cooperative, and minimal equipment activities, Change It Up Game Cards (available in both free and paid versions), Active Break Cards, and Game Sense Question Cards.

These were complemented by a Game Sense Poster Set and the Game Sense Resource Showbag to support tactical learning. A strong focus was also placed on the development of Fundamental Movement Skills (FMS), with the release of FMS Posters, FMS Stages of Achievement Assessment Resources, Assessment Rubrics, and a comprehensive Fundamental Movement Skills Showbag—many of which were made available in both free and paid formats to ensure accessibility.

To support wellbeing and inclusion, an Individual Regulation Planner was created to help students develop self-regulation strategies, with both a free sample and full version available. For planning and assessment, the Ultimate HPE Curriculum F–6 provided a complete sequence of units and assessments, while the Game Sense Stages of Achievement Progressions resource and Task Type Guides offered teachers practical tools to scaffold learning and diversify assessment. A series of eLearn professional learning modules were also launched, including Teaching Fundamental Movement Skills, the HPE Accelerator Program, and Game Sense In Action, allowing teachers to engage in flexible, self-paced learning.

VCE Resources

In senior secondary, new VCE-specific resources were produced, including SACs and Trial Exams for Physical Education (PE), Health and Human Development (HHD), Outdoor and Environmental Studies (OES), and VET Sport and Recreation. The introduction of the subject specific Task Type Assessment Guides have been developed to promote consistency and alignment with the study designs. Together, these resources reflect a continued commitment to equipping teachers with practical, high-quality materials that align with curriculum priorities and promote effective teaching and learning across Health and Physical Education.

With the introduction of the new study designs for Physical Education and Health and Human Development in 2025, alongside recent changes to VET Sport and Recreation and continuation of the recently updated OES study design, demand for professional learning, curriculum and assessment support continues to grow. Teachers are seeking high-quality resources to confidently implement these curriculum changes and support student success.

In response, we are expanding our resources and suite of Trial Exams and Sample SACs to align with the latest study designs and meet the evolving needs of classrooms across Victoria.

VCE Resource	Sales in 2024
VCE® Trial Exams (PE, HHD, OES and VET SR)	692
VCE® SACs (PE, HHD, OES)	690
VCE® PE, HHD Units 3 & 4 Practice Questions	25
VCE® Task Type Guides (PE, HHD, OES)	100

Resource	Sales in 2024
E Book Effective Teaching	4
Scope and Sequence	16
FMS Ebook	14
5&6 Full Set GS	8
Striking Fielding Games Unit Plan for 5&6 VIC	9
Net Wall Games Unit Plan for 5&6 VIC	9
Invasion Court Games Unit Plan for 5&6	12
Target Games Unit Plan for 5&6 VIC	8
7 & 8 Full set GS	10
Generic Assessment Tool 7/8	10
Invasion Court 7/8	12
Striking Fielding 7/8	12
Target 7/8	11
Net Wall 7/8	11
Health related PA 7/8	3
Elearn	2
The Ultimate HPE Curriculum F–6	111
Game Sense Resource Showbag	6
Fundamental Movement Skills Showbag	7
Change it Up Cards	32
FMS Posters	46
Game Sense Question Cards	88
Game Sense Poster Set	2
Individual Regulation Planner	1
FMS Stages of Achievement Assessment Resource	21
Game Sense Stages of Achievement Progressions Resource	2

Industry and Tertiary Stakeholder Engagement

The Professional Excellence team has collaborated with a diverse range of stakeholders to broaden their knowledge and improve the delivery of their programs. These partnerships have been instrumental in gaining valuable insights and perspectives from various sectors, enabling the team to tailor their offerings to meet the evolving needs of the community.

Through collaborations with organisations including the Victorian Curriculum and Assessment Authority (VCAA), Western Health, Australian Catholic University, Deakin University, Monash University, and Cricket Victoria, the Professional Excellence team has been able to leverage the expertise and resources of these stakeholders. These collaborations have facilitated the exchange of ideas, best practices, and innovative approaches, ultimately enhancing the team's ability to provide high-quality, engaging, and impactful programs that align with ACHPER Victoria's organisation wide strategic objectives.

The Professional Excellence Team have worked directly with our Tertiary Leaders to empower pre-service teachers with additional evidence-based approaches and strategies to further increase their confidence and competence before embarking on their professional career. These interactive workshops not only share teaching tips and strategies but also provide a greater understanding of ACHPER Victoria and the many ways in which we can support them in their career as a teacher.

Together More Active (TMA)

In 2024, in partnership with Vicsport, ACHPER Victoria continued to lead the Together More Active – SSA Workforce Development project, helping Victorian State Sporting Associations (SSAs) to strengthen their connections with schools and develop inclusive, sustainable participation pathways.

Over the past year, the initiative strengthened sector capability through mentoring, professional learning, and tailored support, enabling over 23 SSAs to better align with school needs and deliver inclusive, relevant programs. This work supported connections with more than 50 schools across Victoria, helping to build stronger school to sport partnerships and broader community engagement.

A key highlight of 2024 was the development of the Coach Education Program, created in response to sector-identified challenges. Designed to enhance coach capability across both school and community settings, the program includes eLearning, face-to-face workshops, and mentoring focused on best practice coaching strategies. SSAs have shown strong engagement, with many already participating in training and expressing interest in co-delivering future workshops. These approaches are now being integrated across multiple programs, supporting a more aligned and capable coaching workforce.

Another highlight was ACHPER Victoria's collaboration with Cricket Victoria. The Teacher PD Tour reached 18 schools, worked with over 150 teachers, and engaged over 800 students through their cricket clinics and professional learning sessions. The program supported cross curricular physical activity in classrooms and led to a noticeable rise in junior cricket enrolments, highlighting the success of the school to club transition model and the impact of strategic collaboration.

This work revealed a gap in the sport sector for collaborative opportunities and a deeper understanding of school engagement. In response, ACHPER Victoria introduced a dedicated sport sector stream at the 2024 Annual Conference. For the first time, sport professionals and educators were able to share a space to connect, learn, and collaborate.

As we continue our work, our focus remains on supporting SSAs to build a confident, capable, and connected workforce. Through targeted mentoring, coach education, and tailored professional development, we are working to elevate the quality of coaching across both school and community sport. This ongoing investment in workforce development is key to closing the gap between sectors and ensuring young people have access to inclusive, engaging, and consistent sport experiences, setting them up for lifelong participation in physical activity.

Events

ACHPER Victoria remains committed to delivering high-quality professional learning that supports and empowers educators across the state. In 2024, we expanded our professional development offerings, continuing to provide a broad range of opportunities for teachers to connect, grow, and collaborate. This included a comprehensive program of face-to-face events—such as conferences, workshops, and in-school programs—alongside a growing suite of webinars and online sessions designed to increase accessibility and flexibility for all educators.

In 2024, ACHPER Victoria delivered a strong calendar of face-to-face events, supporting both metropolitan and regional educators. This included the **Teaching Primary PE: Accelerator Program and FMS Workshop**, the **Teaching Secondary PE: Game Sense Workshop**, and regional workshops in Bendigo and Swan Hill. Major events such as the **Primary and Secondary HPE Teachers Conferences**, the **Member and Awards Evening**, and the flagship **Annual Conference** provided further opportunities for professional learning, networking, and sector celebration.

Event	Month	Location	Attendees
2024 Teaching Primary PE: Accelerator Program	February	Bundoora	14
2024 Teaching Primary PE: FMS Workshop	March	Bundoora	22
2024 Teaching Secondary PE Game Sense Workshop	March	Bundoora	15
2024 Bendigo Regional PE Workshop	May	Kangaroo Flat	27
2024 Swan Hill Regional PE Workshop	May	Swan Hill	17
2024 Primary HPE Teachers Conference	June	Bundoora	94
2024 Secondary HPE Teachers Conference	June	Bundoora	52
2024 ACHPER Victoria Member and Awards Evening	June	Carlton	62
2024 ACHPER Victoria Annual Conference	November	Monash Clayton	882
2024 sub-total			1185





Operational Updates: Core Services Continued

Webinars

In 2024, ACHPER Victoria expanded its webinar offerings to support teacher confidence, curriculum alignment, and innovation in HPE. A particular focus was placed on unpacking the new VCE® study design through targeted webinars, including New VCE® HHD Units 1–4 Study Design in Action and the Mastering VCE PE and HHD Excellence Webinar Series.

Educators also engaged in a wide range of HPE Masterclasses exploring assessment strategies, biomechanics, student engagement, curriculum implementation, and exam preparation across VCE, VET, and Outdoor Education. These sessions provided accessible, high-impact professional learning for teachers across all school sectors and levels.

Webinars	Month	Location	Attendees
2024 Mastering VCE PE Excellence Webinar Series	April	Online Webinar	17
2024 Mastering VCE HHD Excellence Webinar Series	May	Online Webinar	15
HPE Masterclass: Game Sense in Action	July	Online Webinar	25
HPE Masterclass: Supercharging Student Engagement	July	Online Webinar	17
Masterclass: Re-examining the 4-Game Classification Framework	August	Online Webinar	19
HPE Masterclass: Assessment Strategies for Success in PE	August	Online Webinar	20
HPE Masterclass: 7-10 & VCE Teaching Biomechanics	August	Online Webinar	19
HPE Masterclass: VCE OES Exam Prep Webinar 2024	August	Online Webinar	18
HPE Masterclass: VCE VET SR Exam Prep Webinar 2024	August	Online Webinar	19
Connection Before Content: A Pathway to Wellbeing	September	Online Webinar	29
HPE Masterclass: F-12 Healthy Teachers Active Minds	September	Online Webinar	13
HPE Masterclass: F-10 Victorian Curriculum 2.0 in Action	October	Online Webinar	30
HPE Masterclass: 7-10 Tech Jam! Tech in 7-10 HPE	October	Online Webinar	9
HPE Masterclass: New VCE® HHD U1-4 Study Design in Action	October	Online Webinar	34
2024 sub-total			284

Term 1:

Workshops: Fundamental Movement Skills Workshop, Game Sense Workshop and Teaching Primary PE: Accelerator Program *La Trobe, Bundoora*

The one-day Fundamental Movement Skills and Game Sense workshops continued to be cornerstones of our professional learning calendar in 2024, supporting teachers at all career stages. These workshops deepened participants' understanding of skill development and game-based pedagogies in Physical Education.

The Teaching Primary PE: Accelerator Program provided targeted support for generalist teachers new to teaching PE, graduate HPE teachers, and those looking to fast-track and strengthen their confidence and capability in delivering high-quality HPE.

Term 2:

Workshops: Regional PE in Swan Hill and Bendigo *Swan Hill and Bendigo*

In 2024, ACHPER Victoria delivered regional PE workshops in Bendigo and Swan Hill, providing localised, high-quality professional learning for educators in rural and regional areas. These workshops focused on practical strategies to enhance engagement and skill development in PE, while also creating valuable opportunities for connection and collaboration within regional teaching communities.

Secondary/VCE® and Primary Health & Physical Education Conferences *La Trobe, Bundoora*

The Secondary/VCE® Health & Physical Education Conference and the Primary Health & Physical Education Conference were held in June at Bundoora, bringing together HPE educators from across the state. These conferences offered valuable opportunities for professional learning, networking, and the sharing of best practice across all levels of Health and Physical Education.

Member and Awards Evening *Carlton*

The 2024 ACHPER Victoria Member and Awards Evening was held at the iconic Melbourne Museum, celebrating the achievements and contributions of educators and advocates across the Health and Physical Education community. The evening provided a vibrant opportunity for members to connect, reflect, and recognise outstanding service and innovation in the field, set against the backdrop of one of Melbourne's most inspiring venues.

Term 4:

2024 ACHPER Victoria Annual Conference *Monash University, Clayton*

The 2024 ACHPER Victoria Annual Conference was held on 21–22 November at Monash University, Clayton, continuing its reputation as the flagship professional learning event for HPE educators in Victoria. The conference brought together teachers, tertiary leaders, and industry stakeholders from across the state and beyond, offering a rich program of presentations, workshops, and networking opportunities.

This year's event attracted 882 attendees and maintained a strong focus on connecting research to practice, showcasing a dynamic program of Feature Presentations that explored contemporary challenges and opportunities in Health and Physical Education. Presenters delved into innovative assessment approaches in invasion games, the complexities of managing concussion in school sport, and the importance of inclusive practices that are practical and accessible for all educators. These sessions, alongside a keynote from Chris Clark (VCAA) on upcoming curriculum changes, provided delegates with timely insights and practical tools to enhance their teaching and leadership in HPE.





Operational Updates: Core Services Continued

Marketing

Direct email marketing

Electronic direct mail (eDM) remains an effective channel for sharing updates on new resources and professional learning with our network. In 2024, we continued to refine the length and frequency of these communications, focusing on delivering concise, engaging content that supports educators while avoiding over-saturation and message fatigue.

The Pulse eNewsletter

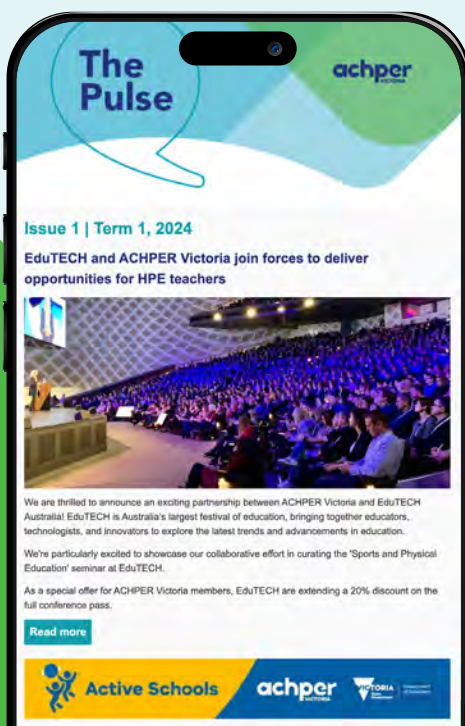
The Pulse continues to be a key marketing channel to directly reach, engage and inform HPE teachers. To work towards avoiding over-saturating audiences and increase targeted click through rates (CTR), we adjusted our strategy from sending The Pulse twice per term in 2023, to once per term in 2024. Over the course of the year, The Pulse was delivered to 47,046 inboxes, achieved an average open rate of 14.7 per cent, and an improved CTR of 12.2 per cent, representing an increase of +74% compared to 2023. This suggests our strategy to share more engaging updates less often has been successful.

Social media

Social media continues to be used effectively to share timely general ACHPER Victoria content from the website (i.e. news, events, products and resources, staff profiles and organisational updates), external and on-brand content from partners and like-minded organisations sharing updates and information relevant to ACHPER Victoria's target audiences. This is working well, and continues to build an engaged and informed community around the organisation.

Changes to X (formerly Twitter) has resulted in many users leaving the platform. AV's audience has decreased over the reporting period, with 53 accounts unfollowing the page (potentially due to general exodus from X, combined with the rise of other social platforms). As such, in 2024 we have focussed on sharing more content to LinkedIn and Instagram feeds to grow our audiences on those platforms, and have stopped sharing on X completely. As a result, we have seen a steady increase across all metrics on both LinkedIn and Instagram over the reporting period.

Our higher than average engagement rates demonstrate the content we are sharing is resonating with intended target audiences. We also continue to use stories and reels to inform audiences and gather information on Instagram. There have been no changes to Facebook strategy as it continues to perform well among our HPE teaching audiences.



Social media combined totals**293,436**

Total organic social media impressions (all platforms)

4.4%

Total engagement rate

13,065

Total organic social media engagements

5,375

Total combined social media audience (+11.6%)

**Facebook****2,993**

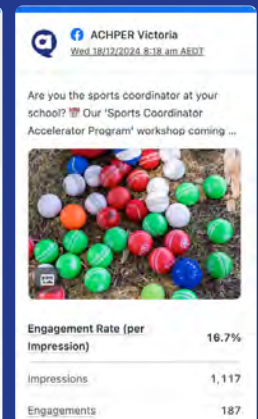
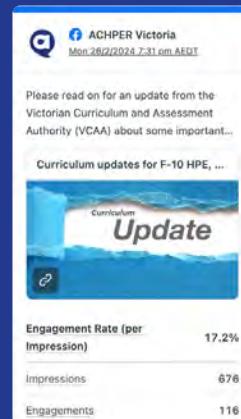
profile followers (+2.9%)

138,415

total organic post impressions (+6.8%)

6,659

total organic post engagements (+23.5%)

**Instagram****1,167**

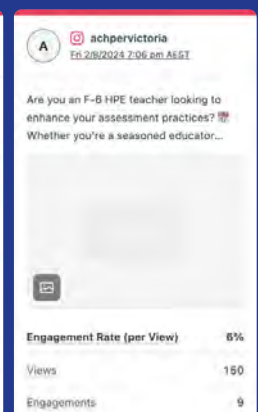
profile followers (+15.2%)

90,055

total organic views (+1.8%)

1,537

total organic engagements (+5.4%)

**LinkedIn****1,215**

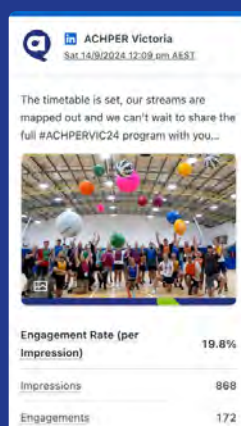
profile followers (+36.2%)

64,966

total organic post impressions (+24.5%)

4,869

total organic post engagements (+19.1%)





Operational Updates: Core Services

Continued

Website findings

Overall, there were 93,003 website sessions in 2024 which represents an increase of 51.85% compared to 2023. There were 34,528 website users over the reporting period. The number of sessions that lasted longer than 10 seconds, or had a conversion event, or had two or more screen or page views increased in 2024 to 39,857 (+15.45%) compared to 2023.

Top traffic acquisition metrics in 2024 (i.e. how people came to the website) were as a result of an organic search (people typing keywords into browser) 42,874 sessions, direct (users typing achper.vic.edu.au into browser) 42,874 sessions. Top five website landing pages in 2024 were homepage (displayed as “/”), event landing page, member sign in page, and public shop.

93,003

website sessions

(+51.85%)

39,857

engaged sessions

(+15.45%)

00:39

average engagement
time per session

(-21.31%)

61,287

active users

(+77.15%)

Partnerships – Partnering for Impact

Our annual partners play a vital role in advancing our mission. United by shared values and goals, these partnerships foster meaningful collaboration and amplify the impact of our work. Together, we combine strengths, exchange expertise, and pool resources to achieve more than we could alone.

In 2024, we were proud to partner with a number of leading organisations as Platinum Partners, including **RHSports, La Trobe University Sport, Tennis Victoria, AusCycling**, the **Transport Accident Commission/Road to Zero**, and **AFL Victoria**.

We also welcomed a range of valued sponsors who supported our work through our Gold, Silver and Bronze level partnerships, advertising, event partnerships, and exhibitions.

These relationships are instrumental in sustaining our growth, extending our reach, and strengthening our network. Built on trust, respect, and shared purpose, our partnerships continue to drive innovation and excellence across everything we do.





➤ Financial summary 2024

The ACHPER Victoria Board is committed to structuring the organisation so it is end-user focused, sustainable and based on contemporary professional association structures. This commitment aligns with our rationale to resign from ACHPER Incorporated and establish ourselves nationally; and the Board made a strategic decision to budget for and approve a planned financial deficit for the 2024 Financial Year.

Specifically we reported a deficit of \$306,447, based on revenue of \$4,159,701 and expenses of \$4,466,148. The organisation retains member earnings of \$922,846.

Achieving a deficit result involves carefully managing associated risks, and the Board, with the support of the Finance, Audit, Risk and Governance Portfolio were informed in their decision making by the recognition of approximately \$1 million in retained earnings as well as detailed and ongoing oversight and review of the strategies and operations underpinning the investments. Liquidity and cashflow are carefully monitored and managed, with the goal of maintaining a current assets to current liabilities ratio of 4. Looking ahead, the Board has approved a 2025 budget to break even.



The Board is striving to achieve a strategic framework which prioritises scaling for national operations, quality, customer experience and internal efficiencies; and we are excited to share insights into progress against these as a result of our investment:

In preparation for national expansion, strategic initiatives include rebranding, strengthening relationships across the country, and adapting resources and services to meet the diverse needs of users nationwide. These efforts collectively position us for long-term growth and impact.

We are committed to enhancing quality through the establishment of a Quality Council, which provides a consistent and assessable framework for resources and services in the health, physical education, and sports and recreation sectors. This ensures that offerings meet high standards and align with industry needs.

Additionally, improving the customer experience is a key focus, with the launch of the Resource Hub in early 2025. This platform will serve as a unified gateway for time-poor teachers to efficiently access classroom resources while integrating multiple resource and service providers across Australia. A quality rating system, based on the Quality Council framework, will further assist users in making informed decisions. Investments in IT infrastructure, end-user-focused resources, and staff capability development will ensure seamless and positive engagement.

To drive internal efficiency, we are enhancing IT infrastructure to streamline resource purchasing, event participation, communication, and membership management. Payroll functions will also be outsourced to a trusted external provider to improve operational effectiveness.

Goal	Achieved through / investments in	Expected outcomes
Quality	Quality Council providing a consistent, assessable quality framework for resources and services to the HPE, HHD and sports and recreation environment	Quality Council drives resource and service quality, enhancing ACHPER Victoria's reputation and the attractiveness of it's range of offers to end users.
Customer experience	- Resource Hub (launched in early 2025) - focused on benefiting time poor teachers with a common gateway to search and find resources needed for classroom implementation - a common gateway uniting the many different resource & service providers around Australia into one accessible, searchable location. - Quality rating (obtained through the Quality Council framework) to apply to assist user decision making - Resources and Services which are end-user focused and driven - IT infrastructure to allow simple and positive end-user engagement - Staff with the capability to succeed in an end-user focused, contemporary professional association environment	Reputationally ACHPER Victoria prioritises time-poor, stretched teachers with an accessible, quality controlled solution. Driving demand for resource sales and service provision. Demand for resources and services is enhanced by being solution focused Resource sales, event engagement and membership enhancement. Resource and service quality enhanced, improving reputation and potentially revenue
Internal efficiency	- IT infrastructure with improved resource purchase, event engagement, communication and membership capability - Payroll outsourcing to a quality external provider	Productivity enhancement through administrative efficiency
Scaling for national operations	- Organisation re-branding - Relationship building nationally - Resource & service adjustments to meet end user needs nationally	Successful servicing of the PE, HPE, sport and recreation communities around Australia

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643**

FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31 DECEMBER 2024**

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643**

FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31 DECEMBER 2024**

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THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED
31 DECEMBER 2024

	Note	2024 \$	2023 \$
Revenue	2	4,159,701	4,002,039
Administration expense		(121,063)	(94,216)
Employee benefits expense		(1,358,817)	(1,059,650)
Depreciation expense		(4,056)	(3,677)
Membership expense		(31,056)	(28,127)
Professional development expense		(25,745)	(39,746)
Project expense		(2,925,411)	(2,738,060)
Other expense		-	-
(Deficit)/surplus before income tax expense		(306,447)	38,563
Income tax expense		-	-
Surplus after income tax for the year		(306,447)	38,563
Total other comprehensive income		-	-
Total comprehensive income for the year		(306,447)	38,563

The accompanying notes form part of these financial statements.

Page 1

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643**

**STATEMENT OF FINANCIAL POSITION
AS AT
31 DECEMBER 2024**

	Note	2024 \$	2023 \$
CURRENT ASSETS			
Cash and cash equivalents	3	489,118	361,982
Other financial assets	4	500,000	500,000
Trade and other receivables	5	850,062	745,965
TOTAL CURRENT ASSETS		<u>1,839,180</u>	<u>1,607,947</u>
NON-CURRENT ASSETS			
Property, plant and equipment	6	21,146	22,765
TOTAL NON-CURRENT ASSETS		<u>21,146</u>	<u>22,765</u>
TOTAL ASSETS		<u>1,860,326</u>	<u>1,630,712</u>
CURRENT LIABILITIES			
Trade and other payables	7	756,610	272,689
Provisions	8	170,060	111,522
TOTAL CURRENT LIABILITIES		<u>926,670</u>	<u>384,211</u>
NON-CURRENT LIABILITIES			
Provisions	8	10,810	17,208
TOTAL NON-CURRENT LIABILITIES		<u>10,810</u>	<u>17,208</u>
TOTAL LIABILITIES		<u>937,480</u>	<u>401,419</u>
NET ASSETS		<u>922,846</u>	<u>1,229,293</u>
MEMBERS' FUNDS			
Retained surplus		922,846	1,229,293
TOTAL MEMBERS' FUNDS		<u>922,846</u>	<u>1,229,293</u>

The accompanying notes form part of these financial statements.

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THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED
31 DECEMBER 2024

	Retained Earnings	Total
	\$	\$
Balance at 1 January 2023	1,190,730	1,190,730
Surplus attributable to the entity	38,563	38,563
Other comprehensive income	-	-
Balance at 31 December 2023	1,229,293	1,229,293
Deficit attributable to the entity	(306,447)	(306,447)
Other comprehensive income	-	-
Balance at 31 December 2024	<u>922,846</u>	<u>922,846</u>

The accompanying notes form part of these financial statements.

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**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED
31 DECEMBER 2024**

	Note	2024 \$	2023 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Project and conference funds received		3,371,673	2,649,671
Membership subscriptions received		38,197	45,257
Operating grants received		56,621	168,986
Other receipts		924,424	694,348
Payments to suppliers and employees		(4,309,068)	(4,163,440)
Interest received		<u>47,726</u>	<u>29,567</u>
Net cash provided by/(used in) operating activities	9	<u>129,573</u>	<u>(575,611)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from/(payment for) investments		-	200,000
Payments for purchase of property and equipment		<u>(2,437)</u>	<u>4,316</u>
		-	
Net cash (used in)/provided by investing activities		<u>(2,437)</u>	<u>204,316</u>
Net cash increase/(decrease) cash held		127,136	(371,295)
Cash at the beginning of the year		<u>361,982</u>	<u>733,277</u>
Cash at the end of the year	3	<u><u>489,118</u></u>	<u><u>361,982</u></u>

The accompanying notes form part of these financial statements.

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THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2024

Note 1: Statement of Material Accounting Policies

Financial Reporting Framework

The Committee has determined that the Association is not a reporting entity because it is unlikely there are users of these financial statements who are not in a position to require the preparation of reports tailored to their information needs.

Accordingly, these financial statements have been prepared to satisfy the Committee's reporting requirements under the *Australian Charities and Not-for-profits Commission Act 2012*. The Association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Statement of Compliance

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the *Australian Charities and Not-for-profits Commission Act 2012*. These special purpose financial statements do not comply with the recognition and measurement requirements in all Australian Accounting Standards.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors, AASB 124 Related Party Disclosures, AASB 1048 Interpretation of Standards and AASB 1054 Australian Additional Disclosures.

Basis of Preparation

The financial statements, except for the cash flow information, have been prepared on an accrual basis and are based on historical costs unless otherwise stated in the notes. The material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise. Where applicable they indicate how the recognition and measurement requirements in Australian Accounting Standards have not been complied with. The amounts presented in the financial statements have been rounded to the nearest dollar.

a. Application of AASB 16 : Leases

The Company has not adopted AASB 16: *Leases* with a date of initial application of 1 July 2019. This is due to practical expedencies, as a result, the Association has not changed its accounting policy for lease recognition as detailed in this note.

Initial application of AASB 15: Revenue and AASB 1058: Income of Not-for-Profit Entities

The Association has applied AASB 15: *Revenue from Contracts with Customers* and AASB 1058: *Income of Not-for-Profit Entities*.

b. Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2024

Note 1: Statement of Material Accounting Policies (cont.)

c. Income Tax

The Association is exempt from paying income tax by virtue of Section 50-45 of the *Income Tax Assessment Act, 1997*. Accordingly, tax effect accounting has not been adopted.

d. Property, Plant and Equipment

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all property, plant and equipment is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use. Leasehold Improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

e. Employee Entitlements

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

f. Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

g. Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is an indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying value over its recoverable amount is recognised in the income and expenditure statement.

h. Revenue

Revenue is brought to account when received and to the extent that it relates to the subsequent period it is disclosed as a liability.

The Active Schools project has performance outcomes that are ongoing and interrelated for the duration of the project so revenue is brought to account evenly across the project term.

Grant Income

Grant income received, other than for specific purposes, is brought to account over the period to which the grant relates.

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2024

Note 1: Statement of Material Accounting Policies (cont.)

Deferred Income

Unspent grant income received in relation to specific projects and events is not brought to account as revenue in the current year but deferred as a liability in the financial statements until spent for the purpose received.

Interest Revenue

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

i. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2024

	2024 \$	2023 \$
Note 2: Revenue		
Operating Activities		
- Membership Subscriptions	38,197	45,257
- Operating Grants	56,621	168,986
- Other Income	714,516	690,134
- Professional Development Income	98,806	76,802
- Conference	382,485	327,006
- Project Income	2,821,350	2,664,287
- Interest Income	47,726	29,567
	<u>4,159,701</u>	<u>4,002,039</u>
Note 3: Cash and cash equivalents		
Cash at Bank	489,039	361,879
Petty Cash	79	103
	<u>489,118</u>	<u>361,982</u>
Note 4: Other financial assets		
Term Deposits - maturity greater than 3 months	<u>500,000</u>	<u>500,000</u>
Note 5: Trade and other receivables		
Trade receivables	778,638	566,865
Less: Provision for doubtful debts	<u>(2,321)</u>	<u>(2,321)</u>
	776,317	564,544
Prepayments	69,207	65,781
Accrued Income	4,538	115,640
	<u>850,062</u>	<u>745,965</u>
Note 6: Property, plant and equipment		
Plant and equipment		
Office Equipment - Original Cost	62,573	58,766
Less accumulated depreciation	<u>(41,427)</u>	<u>(36,001)</u>
	<u>21,146</u>	<u>22,765</u>
Note 7: Trade and other payables		
Current		
GST Payable	163,647	119,013
Trade Creditors	42,931	10,497
Sundry creditors and accruals	152,421	125,179
Income in advance	397,611	18,000
	<u>756,610</u>	<u>272,689</u>

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2024**

	2024 \$	2023 \$
Note 8: Provisions		
Current		
Provision for annual leave	138,813	95,072
Provision for long service leave	31,247	16,450
	<u>170,060</u>	<u>111,522</u>
Non-Current		
Provision for long service leave	<u>10,810</u>	<u>17,208</u>
 Note 9: Reconciliation of Cash Flow from Operations with Surplus from Ordinary Activities after Income Tax		
(Deficit)/surplus after income tax expense	(306,447)	38,563
Non-cash flows in profit		
- Depreciation	4,056	(2,918)
- Loss (Profit) on sale	-	-
Changes in assets and liabilities;		
- (Increase in trade and other receivables	(104,097)	(502,932)
- Increase/(decrease) in trade and other payables	483,921	(111,015)
- Increase in provisions	52,140	2,691
Net cash provided by Operating Activities	<u>129,573</u>	<u>(575,611)</u>
 Note 10: Operating Lease Commitments		
Operating leases contracted for but not recognised in the financial statements		
Payable - minimum lease payments:		
- no later than 12 months	25,000	25,000
- between 12 months and five years	-	25,000
- greater than five years	-	-
	<u>25,000</u>	<u>50,000</u>
 The Association has a property lease commitment, it is a non-cancellable operating lease with a five-year term, with rent payable monthly in advance. The lease has an option to renew and expires 31 December 2025. The lease has 48 months remaining.		
 Note 11: Auditors' Remuneration		
Remuneration of the auditor		
- auditing the financial statements	9,000	9,000
 Note 12: Related Party Transactions		
Kate Simpson (Board Member) and Peter Wright (Board Member) were involved with entities that received payments by ACHPER for services that were on commercial terms.		

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643**

**STATEMENT BY MEMBERS OF THE COMMITTEE
FOR THE YEAR ENDED
31 DECEMBER 2024**

The Committee has determined that the Association is not a reporting entity and that this special purpose report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc.:

- a) the financial statements and notes of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc. are in accordance with the Associations Incorporation *Reform Act (Vic) 2012* and the *Australian Charities and Not-for-profits Commission Act 2012*, including:
- i. giving a true and fair view of its financial position as at 31 December 2024 and of its performance for the financial year ended on that date; and
 - ii. complying with the *Australian Charities and Not-for-profits Commission Regulations 2022*; and
- b) there are reasonable grounds to believe that The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc. will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



President/Chairperson



Vice President

Dated: 13 March 2025

Dated: 13 March 2025

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.**

**AUDITOR'S INDEPENDENCE DECLARATION UNDER SECTION
60-40 OF THE AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012**

In accordance with the requirements of section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012*, as auditor for the audit of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc for the year ended 31 December 2024, I declare that, to the best of my knowledge and belief, there have been:

- i. no contraventions of the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.



Sean Denham

Dated: 1 May 2025
Sean Denham & Associates
Suite 1, 707 Mt Alexander Road
Moonee Ponds VIC 3039

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.**

Opinion

I have audited the accompanying financial report, of The Australian Council For Health, Physical Education and Recreation Victorian Branch Inc., which comprises the statement of financial position as at 31 December 2024, statement of changes in equity, statement of cash flows and the statement of profit or loss and other comprehensive income for the year then ended, notes comprising a summary of material accounting policies and the certification by members of the committee.

In my opinion, the accompanying financial report of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc. has been prepared in accordance with Div 60 of the *Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act)* including:

- a) giving a true and fair view of the Association's financial position as at 31 December 2024 and of its financial performance for the year then ended; and
- b) complies with Australian Accounting Standards to the extent described in Note 1 to the financial statements, and the requirements of the *Associations Incorporation Reform Act 2012 (Vic)* and Div 60 of the *Australian Charities and Not-for-profits Commission Regulations 2022*.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report. I am independent of the association in accordance with the *Associations Incorporation Reform Act 2012 (Vic)* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the association's reporting responsibilities under the *Associations Incorporation Reform Act 2012 (Vic)* and the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Responsibility of the Committee for the Financial Report

The committee of the association are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 of the financial report is appropriate to meet the requirements of the *Associations Incorporation Reform Act 2012 (Vic)* and the *Australian Charities and Not-for-profits Commission Act 2012* and the needs of the members. The committee's responsibility also includes such internal control as the committee determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee are responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the committee either intend to liquidate the association or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibility for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of responsible entities' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions that may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Sean Denham

Dated: 1 May 2025
Suite 1, 707 Mt Alexander Road
Moonee Ponds VIC 3039

Membership and Recognition

Fellows

Sandy Allen-Craig
 Janice Arney
 Camille Bradley
 Trent Brown
 Colin Davey (dec)
 Brian Dixon
 Neil Evans
 Helen Fraser
 Peter Fryar (dec)
 Ian Gittus (dec)
 Margaret Horton
 Judy Jones
 John Kilpatrick (dec)
 Norman Lacy
 David Lawson
 Naomi Lind
 Thomas Mann (dec)
 Amanda Mooney
 Anne Morgan
 Pat Nagle
 David Parkin OAM
 Garry Powell
 Wendy Powson
 John Quay
 Michael Reynolds
 Brian Safe (dec)
 Roy Sandstrom (dec)
 Brendan Smith
 David Smyth
 Kevin Soulsby
 Dennis Stanton
 Peter Swan
 Richard Tinning
 Bill Walker (dec)
 Elizabeth Walpole (dec)
 Peter Wright

Life Members

Josephine Anwin
 Eunice Gill (dec)
 Lambert G Hamilton (dec)
 Chris Hickey
 Lorna McConchie (dec)
 Elaine M Murphy
 Merlyne Nagle (dec)
 Brian Nettleton (dec)
 Frank Pyke (dec)
 Peter Reichenbach OAM (dec)
 Patricia Robertson
 Lynne Sheehan
 Jeff Walkley
 Albert W Willee (dec)
 Peter Wright

Years of Membership Recognition

5 years

James Downing
 Dean Carroll
 Tara Chetcuti
 Josh Muling
 Tony Goodwin
 Helen Walsh
 Michelle Lonegran
 Janine Martin
 Laura Vasjuta

15 years

Deborah Boyle
 Chelsea Dabner
 Dr Jacqui Peters

20 years

Jason Kam

25 years

Brad Beecham

30 years

John Malloy

35 years

Tania Edgar
 Mark Riddiford

40 years

Carolyn Chesnut



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