



Active Insight: Evidence in Action



Tip #1143: Using QR Check-In Systems

Overview

Tracking participation in lunchtime activities and extracurricular programs has traditionally relied on paper rolls or manual counts, which are time-consuming and produce data that is rarely used to inform program decisions. QR code check-in systems offer a practical alternative that reduces administrative burden, produces usable participation data, and gives students a clear, low-effort way to register their involvement. Schools that use digital check-in tools gain a clearer picture of who is participating, which activities are most popular, and where gaps in engagement exist.

Key Teaching Ideas

QR check-in systems work best when they are placed at natural entry points and require minimal steps to complete. Teachers can set up a QR code at each activity zone that links to a simple form capturing the student's name and the activity they are joining. Bundling consent or activity preference questions into the check-in form reduces the need for separate data collection processes. Reviewing the data at the end of each term gives teachers a clear view of participation patterns, including which students are consistently absent from all activities and which activities are drawing the most engagement. Sharing summary data with students and the student committee creates a feedback loop that connects participation information to program decisions.

Practical Application

- **Entry Point QR Codes:** Place a QR code at each activity zone linking to a simple check-in form, making it quick and easy for students to register their participation.
- **Bundled Consent Forms:** Include any necessary consent or preference questions in the check-in form to reduce separate data collection steps.
- **Termly Participation Reports:** Review check-in data at the end of each term to identify participation trends, popular activities, and students who have not engaged with any program.
- **Student Data Sharing:** Present summary participation data to the student committee each term, connecting the information directly to decisions about what activities to offer next.



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- **Absence Follow-Up:** Use check-in data to identify students who have not participated in any activity for an extended period and reach out with a personal invitation to try something new.

Next Steps

Teachers exploring digital attendance and check-in tools for school sport can find practical guidance on [Anywhere PD](#).